



MEMORANDUM

To: Members of the City Council
From: Mayor Joseph W. Peel
Date: March 5, 2015
Re: Consideration – Appointments to Urban Forestry Commission (UFC)

BACKGROUND:

The Elizabeth City Urban Forestry Commission was established by ordinance effective December 2008. Membership of the commission includes seven members appointed by the Mayor with the approval of the City Council. All members shall reside in Pasquotank County with no more than two members living outside the corporate City limits. The ordinance provides that members serve staggered three-year terms and may not serve more than three successive terms. To date, appointments made have not achieved the proper term staggering and some present members have served multiple one- and two-year successive terms.

ANALYSIS:

Two current members of the commission are eligible for reappointment and have indicated their desire and willingness to continue to serve. They are: Adam White, who has served one three-year term and Peggy Watts, who has served two, two-year terms. I am recommending that both Mr. White and Ms. Watts be reappointed to three-year terms to expire December 31, 2017.

Betty Meggs has served one three-year term, but has indicated that she does not wish to be reappointed. Attached, please find an application submitted by Robb Davis, who is employed by the NC Forest Service. Mr. Davis has indicated his willingness to be appointed; and I am recommending that he be appointed to replace Ms. Meggs for a twenty-two month term expiring December 31, 2016. He would then be eligible to serve two additional three-year terms. Mr. Davis would fill one of the outside City-limits seats.

Herb Crase was appointed to three, one-year terms beginning in January 2011. His term has expired and he is ineligible for reappointment. (He lives outside the corporate limits of the City.) I am recommending that Mr. Crase be replaced by

Kent Luton, who also lives outside the corporate limits. Mr. Luton works in Forest Management for J. W. Jones Lumber Company and has submitted his application for appointment (attached). I am also recommending that Mr. Luton be appointed to a twenty-two month term ending December 31, 2016, after which he would be eligible for two additional three year terms.

(Note: There are three remaining seats to be filled for the UFC.)

MAYORAL RECOMMENDATION:

By motion and roll call vote:

1. Reappoint Adam White to serve a three-year term on the UFC expiring December 31, 2017.
2. Reappoint Peggy Watts to serve a three-year term on the UFC expiring December 31, 2017.
3. Appoint Robb Davis to serve a 22-month term on the UFC expiring December 31, 2016.
4. Appoint Kent Luton to serve a 22-month term on the UFC expiring December 31, 2016.

JWP/vdw



CITY OF ELIZABETH CITY Application for Board or Committee Appointment

Please indicate by number your preference to serve on the following boards and committees:

- | | |
|---|---|
| <input type="checkbox"/> Alcoholic Beverage Control Board | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> EC/PC Airport Authority | <input type="checkbox"/> Personnel Appeals Committee |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Parks and Recreation Advisory Board |
| <input type="checkbox"/> Community Relations Commission | <input type="checkbox"/> Senior Citizen Advisory Committee |
| <input type="checkbox"/> Elizabeth City Housing Authority | <input type="checkbox"/> Storm Water Advisory Board |
| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Tourism Development Authority |
| <input type="checkbox"/> Central Communication Advisory | <input checked="" type="checkbox"/> Urban Forestry Commission |

Name: Adam White

Home Address: 807 W Church St Email: adams.landscaping@hotmail.com

City and State Elizabeth City NC Zip Code 27909

Telephone: Home: 252 338 5979 Business: 252 562 1000

*Sex: M *Race: W *Age: 32

**This information is requested for the sole purpose of assuring that a cross-section of the community is appointed.*

Employed By: Self Occupation: landscaping

Are you currently serving on another Board, Committee or Commission appointed by the City of Elizabeth City? If so, please list:

no

List below any experience or qualifications you have that are relevant to the Board/Committee/Commission for which you are applying. (Use additional sheet, if necessary.)

landscaping, landscape design

Do you live in the Corporate Limits yes ETJ _____ or County _____

Date: 2/27/15 Signature: Ad. C. White

PLEASE SUBMIT THIS APPLICATION TO:

City Clerk's Office
P. O. Box 347
Elizabeth City, NC 27909
Fax: (252) 337-6956
Phone: (252) 337-6955
E-mail: vwhite@cityofec.com

OFFICE USE ONLY	
Residence:	
<input type="checkbox"/> Inside	
<input type="checkbox"/> ETJ	
<input type="checkbox"/> County	
Appointed:	_____
Term:	_____
Date:	_____



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| <input type="checkbox"/> Community Relations Commission | <input type="checkbox"/> Senior Citizen Advisory Committee |
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| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Tourism Development Authority |
| <input type="checkbox"/> Central Communication Advisory | <input checked="" type="checkbox"/> Urban Forestry Commission |

Name: Peggy WATTS

Home Address: 1703 R. Jershore Rd Email: vivershore@roadrunner.com

City and State ELIZABETH City NC Zip Code 27909

Telephone: Home: 335-4229 Business: 339-1939

*Sex: F *Race: W *Age: 65+

**This information is requested for the sole purpose of assuring that a cross-section of the community is appointed.*

Employed By: self Occupation: Florist - herbalist

Are you currently serving on another Board, Committee or Commission appointed by the City of Elizabeth City? If so, please list:

CITY/COUNTY Dog COURT

List below any experience or qualifications you have that are relevant to the Board/Committee/Commission for which you are applying. (Use additional sheet, if necessary.)

Have owned & operated an herb nursery

Do you live in the Corporate Limits yes ETJ _____ or County _____

Date: 3/3/16 Signature: Peggy Watts

PLEASE SUBMIT THIS APPLICATION TO:
City Clerk's Office
P. O. Box 347
Elizabeth City, NC 27909
Fax: (252) 337-6956
Phone: (252) 337-6955
E-mail: vwhite@cityofec.com

OFFICE USE ONLY	
Residence:	
_____ Inside	
_____ ETJ	
_____ County	
Appointed: _____	
Term: _____	
Date: _____	



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| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Tourism Development Authority |
| <input type="checkbox"/> Central Communication Advisory | <input checked="" type="checkbox"/> Urban Forestry Commission |

Name: ROBB DAVIS

Home Address: 101 SEAGULL DR Email: ROBB.DAVIS@ncgs.gov

City and State ELIZABETH CITY NC Zip Code 27909

Telephone: Home: 252-548-4730 Business: _____

*Sex: M *Race: W *Age: 31

**This information is requested for the sole purpose of assuring that a cross-section of the community is appointed.*

Employed By: NC FOREST SERVICE Occupation: PASQUOTANK COUNTY RANGER

Are you currently serving on another Board, Committee or Commission appointed by the City of Elizabeth City? If so, please list:

NO

List below any experience or qualifications you have that are relevant to the Board/Committee/Commission for which you are applying. (Use additional sheet, if necessary.)

I HAVE BEEN EMPLOYED BY THE NCFCS FOR 7 YEARS, WORKED IN PALZEGH W/ THE TREE CONSERVATION CRIDZANCE, BACHELOR IN NATURAL RESOURCE MNGIT

Do you live in the Corporate Limits _____ ETJ _____ or County _____

Date: 2/4/15 Signature: [Signature]

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OFFICE USE ONLY	
Residence:	_____
<input type="checkbox"/> Inside	_____
<input type="checkbox"/> ETJ	_____
<input type="checkbox"/> County	_____
Appointed:	_____
Term:	_____
Date:	_____



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| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Tourism Development Authority |
| <input type="checkbox"/> Central Communication Advisory | <input checked="" type="checkbox"/> Urban Forestry Commission |

Name: Kent A. Luton
 Home Address: 104 Ashton Avenue Email: kluton77@gmail.com
 City and State Elizabeth City, NC Zip Code 27909
 Telephone: Home: 252-264-3040 Business: 252-771-2497 or 252-340-1454 cell
 *Sex: M *Race: W *Age: 61

**This information is requested for the sole purpose of assuring that a cross-section of the community is appointed.*

Employed By: J.W. Jones Lumber Co. Occupation: Forest Management and Procurement

Are you currently serving on another Board, Committee or Commission appointed by the City of Elizabeth City? If so, please list:

No.

List below any experience or qualifications you have that are relevant to the Board/Committee/Commission for which you are applying. (Use additional sheet, if necessary.)

I have worked in forestry for J.W. Jones Lumber Co, Inc.

for 37 years. BS Forestry NC State Univ. 1977

Do you live in the Corporate Limits ETJ or County ✓

Date: 3-3-15 Signature: [Handwritten Signature]

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OFFICE USE ONLY	
Residence:	
<input type="checkbox"/>	Inside
<input type="checkbox"/>	ETJ
<input type="checkbox"/>	County
Appointed:	_____
Term:	_____
Date:	_____