



MEMORANDUM

To: Mayor and City Councilors
From: Rich Olson, City Manager
Date: April 7, 2015
Re: Consideration – Call for Special Meeting to Conduct Budget Work Session

BACKGROUND:

During the City Council meeting held on February 23, 2015, the Council adopted a Budget Meetings Calendar for fiscal year 2015-2016. That calendar called for the first Budget Work Session to be held by the full City Council on Monday, April 13, 2015.

ANALYSIS:

Due to a myriad of bills being considered by the General Assembly, which will have an impact on state-shared revenue for the coming fiscal year, staff felt it prudent to delay the initial budget presentation in order to allow additional time for receipt of revenue projections. Therefore, the April 13, 2015 budget work session was cancelled and appropriately noticed.

City staff has continued to work on next fiscal year's recommended budget, and would like to re-schedule the initial presentation to the City Council during a Special Meeting to be held on Monday, April 20, 2015 at 5:30 p.m.

STAFF RECOMMENDATION:

By motion, call for a Special Meeting of the City Council to be held on Monday, April 20, 2015 at 5:30 p.m. in Council Chambers of the Municipal Administration Building, 306 E. Colonial Avenue for the purpose of conducting a budget work session for fiscal year 2015-2016.

RCO/vdw