



**City of Elizabeth City**  
**Fiscal Year 2013-2014 Budget**  
**April 15, 2013**

# Budget Highlights

- Total proposed budget - \$71,201,988
- This reflects a total budget **decrease** of **3%**
  
- General Fund Budget is \$20,435,221
- General Fund Budget **decreased** by **1%**
  
- Electrical Fund Budget is \$39,982,895
- Electrical Fund Budget **decreased** by **11%**
  - Due to construction of 2<sup>nd</sup> delivery point in FY 2012-2013

# Highlights, Con't.

- Water/Sewer Fund Budget is \$9,362,679
- Water/Sewer Fund **decreased** by **3%**
- Storm Water Utility Fund Budget is \$1,421,193
- Budget reflects no COLA for City employees
- A 19% increase in Health Insurance Premiums, which equates to \$414,614
- City employees to pay \$25 per pay period for health insurance

# Highlights, Con't.

- Unemployment insurance to **decrease** by **30%** = \$130,000
- **\$3.00 increase** in solid waste fees
  - (General Fund still subsidizes sanitation by \$233,680)

The following table provides a synopsis of projects or pieces of equipment being purchased in the General Fund 2013-2014 budget:

<b>Project</b>	<b>Cost</b>	<b>Budget Impact</b>
Hugh Cale Carpet/Paint	17,500	17,500
Five (5) Police Cars	220,000	47,000
10 Mobile Radios	10,000	10,000
10 Digital Car Cameras	30,000	30,000
CrimeView Dashboard Software	20,000	20,000
12 sets – Bunker Gear	24,000	24,000

**Continued**

## General Fund 2013-2014 budget (continued)

<b>Project</b>	<b>Cost</b>	<b>Budget Impact</b>
Poindexter parking lot	140,000	140,000
Backhoe (Powell Bill)	100,000	100,000
Overlay (Powell Bill)	900,000	900,000
Brooks Ave. (Road – Powell Bill)	160,000	160,000
Crescent Dr. (Road – Powell Bill)	149,000	149,000
17 North sidewalk (Grant/Powell Bill)	200,000	50,000
Automated Refuse Truck	280,000	50,000

**Continued**

## General Fund 2013-2014 budget (continued)

<b>Project</b>	<b>Cost</b>	<b>Budget Impact</b>
Partitions – Knobbs Creek	76,000	76,000
Bulkhead Repairs	25,000	25,000
Dog park	23,200	10,440
Sheep-Harney Multipurpose field	50,000	22,500
Property for stadium	100,000	45,000
Bike Trail	500,000	175,000
¾ Crew Cab pickup	22,000	9,900

**Continued**

## General Fund 2013-2014 budget (continued)

<b>Project</b>	<b>Cost</b>	<b>Budget Impact</b>
Handicap Bus	60,000	10,000
Elections	40,000	40,000
Community Support Grants	50,000	50,000





**Carpet & Paint for Hugh Cale Resource Center**  
**\$17,500**



**Five (5) Police Cars**  
**\$220,000**

**(Budget Impact - \$47,000)**



**Ten (10) Mobile Radios**  
**\$10,000**



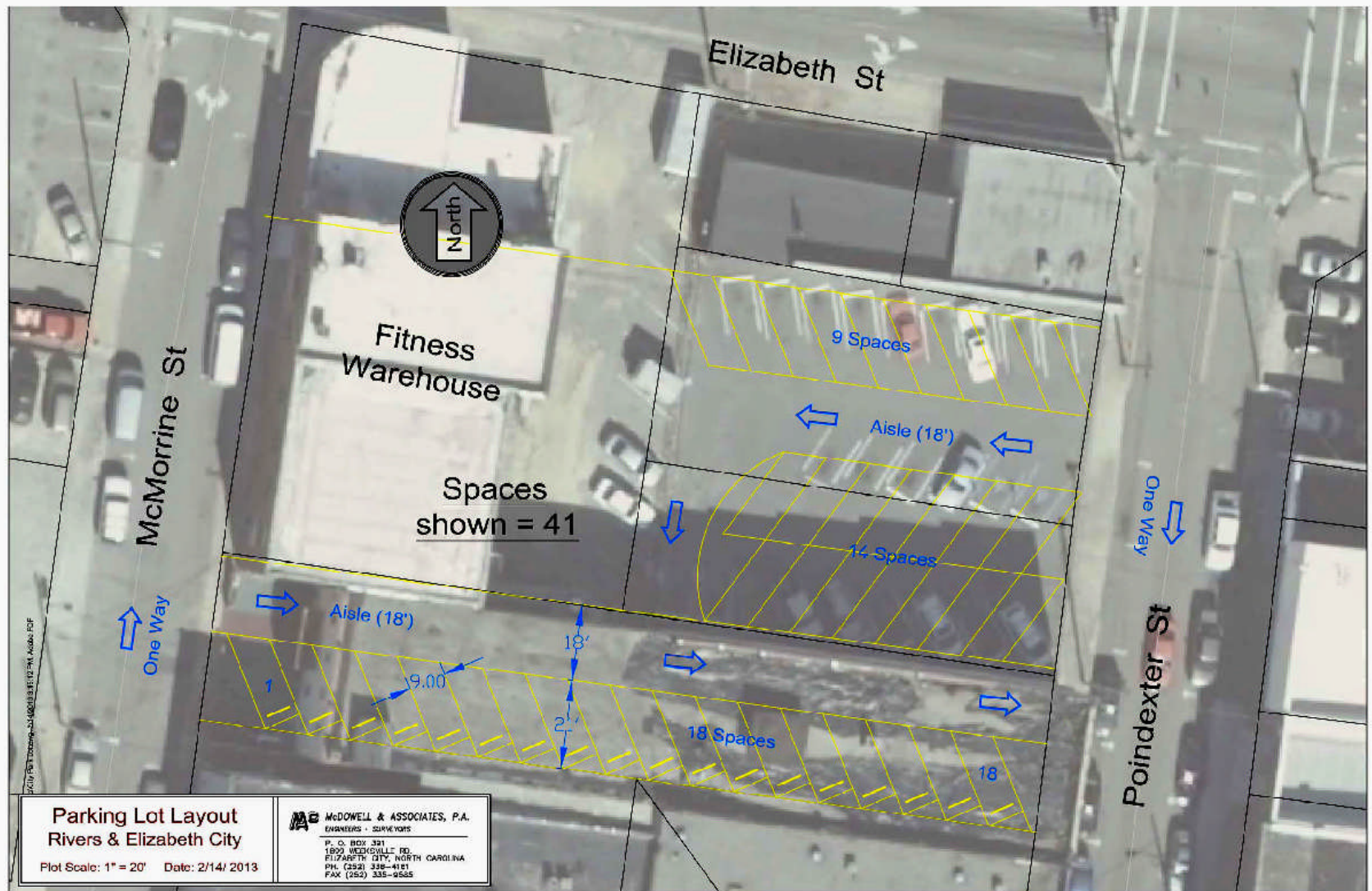
**Ten (10) Cameras for Police Cruisers**  
**\$30,000**



**CrimeView Dashboard Software - \$20,000**



**Twelve (12) Sets Bunker Gear - \$24,000**



**Poindexter Parking Lot - \$140,000**



**Backhoe (Powell Bill) - \$100,000**



# **2013-2014 Street Overlay Program (Powell Bill) \$900,000**



(Staff will bring forward a comprehensive plan of streets to be overlaid)



**Brooks Avenue Improvements - \$160,000**



**Crescent Drive Improvements - \$149,000**



**17 North Sidewalk - \$200,000**  
**(Budget Impact - \$50,000)**



**Automated Refuse Truck - \$280,000**  
**(Budget Impact - \$50,000)**



**Partitions - Knobbs Creek Rec Center**  
**\$76,000**



**Bulkhead Repairs - \$25,000**



**Dog Park Near New SPCA - \$23,200  
(Budget Impact - \$10,440)**





**Sheep-Harney Multipurpose Field - \$50,000**  
**(Budget Impact - \$22,500)**

# **Acquisition of Property for Proposed Baseball Stadium**

**\$100,000**

**(Budget Impact - \$45,000)**



# **Greenway/Bike Trail**

**\$500,000**

**(Budget Impact - \$175,000)**



**3/4 Ton Crew Cab**

**Pickup Truck**

**\$22,000**

**(Budget Impact - \$9,900)**

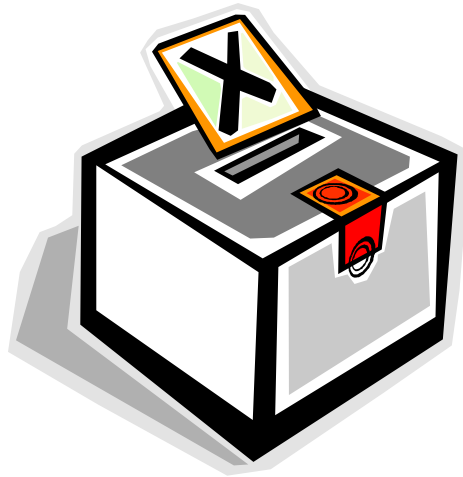




**Handicap Bus - \$60,000**  
**(Budget Impact - \$10,000)**

# City Elections

**\$40,000**



# Community Support Grants

**\$50,000**



# State Collected Revenue

	Actual FY 11-12	Budgeted FY 12-13	Proposed FY 13-14
Franchise Taxes	\$816,139	\$860,000	860,000
Sales Tax - Telecommunications	273,713	220,000	220,000
Powell Bill	484,692	490,000	496,000
Sales Tax - 1%	1,112,966	1,100,821	1,224,000
Sales Tax - 1/2%	1,091,145	1,112,000	1,224,000
Sales Tax - 1/2% (now Hold Harmless)	493,917	490,000	505,000
ABC Revenue	142,215	119,000	150,000
	<b>\$4,414,787</b>	<b>\$4,391,821</b>	<b>4,679,000</b>



# Other Major Revenue Sources

<b>Property Taxes</b>	<b>\$6,050,000</b>
<b>Residential Sanitation Fee (\$3 increase)</b>	<b>1,310,000</b>
<b>Fire Protection Charges - Pasquotank</b>	<b>356,947</b>
<b>Recreation Fee - Pasquotank</b>	<b>925,279</b>
<b>General Fund Allocation to Enterprise Funds</b>	
<b>Electric</b>	<b>600,000</b>
<b>Water &amp; Sewer</b>	<b>300,000</b>
<b>Tax Allocation (Equivalent to Franchise Fee)</b>	<b>1,050,000</b>
<b>Total</b>	<b>\$10,592,226</b>

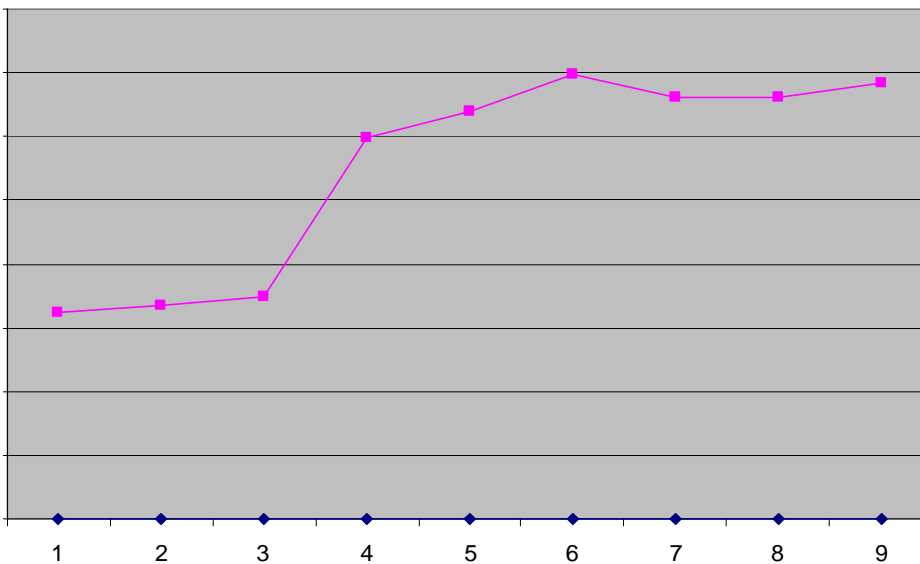
# Transfers from Electric to General Fund In Lieu of Taxes

<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>
489,381	488,836	499,157	697,460	954,677	950,495	963,525	983,772
3% <sup>1</sup>	3% <sup>1</sup>	3% <sup>1</sup>	3% <sup>1</sup>	3% <sup>2</sup>	3% <sup>2</sup>	3% <sup>2</sup>	3% <sup>2</sup>
<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	
1,005,430	1,045,190	1,050,000	769,500	1,050,000	1,050,000	1,050,000	
3% <sup>2</sup>	3% <sup>2</sup>	3% <sup>2</sup>	2% <sup>2</sup>	3% <sup>2</sup>	3% <sup>2</sup>	3% <sup>2</sup>	

<sup>1</sup> Net Assets    ~    <sup>2</sup> Gross Assets

# Property Valuation

<b>2004/2005</b>	<b>2005/2006</b>	<b>2006/2007*</b>	<b>2007/2008</b>
<b>668,952,160</b>	<b>695,103,233</b>	<b>1,197,465,649</b>	<b>1,279,530,430</b>
<b>2008/2009</b>	<b>2009/2010</b>	<b>2010/2011</b>	<b>2011/2012</b>
<b>1,392,811,297</b>	<b>1,323,540,107</b>	<b>1,325,000,000</b>	<b>1,365,000,000</b>



<b>2012/2013 (est)</b>
<b>1,365,000,000</b>

**\* Property Reassessment**

Fiscal Year Ended	Tax Rate	Tax Revenue
2013	.495	\$6,075,000 (estimated)
2012	.495	\$5,982,442
2011	.465	\$5,992,917
2010	.465	\$5,544,345
2009	.45	\$5,559,038
2008	.41	\$4,964,578
2007	.40	\$4,696,749
2006	.67	\$4,384,226
2005	.67	\$4,198,517
2004	.62	\$3,749,143
2003	.62	\$3,684,459
2002	.62	\$3,736,935
2001	.62	\$3,662,383

# Expenditures By Fund

	<b>Actual FY 2009</b>	<b>Actual FY 2010</b>	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Approved FY 2013</b>	<b>Recommended FY 2014</b>
<b>General Fund</b>	<b>17,183,811</b>	<b>19,363,321</b>	<b>18,511,456</b>	<b>17,826,672</b>	<b>19,984,242</b>	<b>20,435,221</b>
<b>Electric Fund</b>	<b>37,517,045</b>	<b>38,251,111</b>	<b>38,994,571</b>	<b>37,436,536</b>	<b>44,412,866</b>	<b>39,982,895</b>
<b>Water/Sewer Fund</b>	<b>8,034,510</b>	<b>8,058,304</b>	<b>8,000,565</b>	<b>7,441,833</b>	<b>9,280,864</b>	<b>9,362,679</b>
<b>Stormwater Utility</b>	<b>82,479</b>	<b>712,534</b>	<b>529,148</b>	<b>418,450</b>	<b>1,455,015</b>	<b>1,421,193</b>
<b>Total</b>	<b>62,817,845</b>	<b>66,385,270</b>	<b>66,035,740</b>	<b>63,123,491</b>	<b>75,132,987</b>	<b>69,201,988</b>

# Expenditures by Type

	2013	2014	
	Approved	Recommended	% Change
Personnel Costs	16,285,651	16,519,112	1.40%
Professional Services	395,383	419,200	5.68%
Operating Cost	42,222,217	41,728,407	-1.18%
Capital Outlay	11,412,466	7,615,039	-49.87%
Debt Service	2,867,270	2,970,230	3.47%
Transfer	1,950,000	1,950,000	0.00%
	75,132,987	71,201,988	-5.52%

# CarePlus Health Insurance Rates

Coverage	2012/13 Rates	2013/14 Rates
Employee Only	503	599
Employee & Spouse	1056	1257
Employee and Children	855	1017
Family	1358	1616
Retiree	830	988

## Employee Contribution Toward Health Insurance

$\$25/\text{pay period} \times 26 \text{ pay periods} = \$650 \text{ annually}$   
per employee

**TOTAL - \$171,600**

# Insurance Costs

	Fiscal Year 12/13	Fiscal Year 13/14
Health Insurance	2,385,058	2,735,647
Liability Ins.	337,375	338,622
Workers' Compensation	439,932	278,792



# Insurance Costs

	<b>GENERAL</b>	<b>ELECTRIC</b>	<b>STORMWATER</b>	<b>WATER/SEWER</b>	<b>TOTAL</b>
<b>Health Insurance</b>	<b>1,946,118</b>	<b>410,236</b>	<b>1,924</b>	<b>377,369</b>	<b>2,735,647</b>
<b>Liability Insurance</b>	<b>130,996</b>	<b>55,857</b>		<b>151,769</b>	<b>338,622</b>
<b>Workers' Compensation</b>	<b>213,788</b>	<b>35,957</b>		<b>29,047</b>	<b>278,792</b>

# Personnel Expenses

<b>Longevity</b>	<b>336,100</b>
<b>Christmas Bonus</b>	<b>106,495</b>
<b>Health Insurance</b>	<b>2,735,647</b>
<b>401k</b>	<b>530,925</b>
<b>Total Annual Salaries</b>	<b>10,764,469</b>
<b>1%</b>	<b>107,644</b>

# Retiree Benefits

<b>Health Insurance</b>	
General Fund	431,449
Electric Fund	142,800
Water/Sewer Fund	48,365
<b>Total</b>	622,614
<b>Law Enforcement Separation Allowance</b>	56,065

(These totals are included in the previous  
“Insurance Costs” slide)

# **Budget by Service Level (General Fund)**

	<u>FYE 2013</u>	<u>FYE 2014</u>
• Legislative	131,449	121,715
• Administration	351,632	358,285
• Finance	365,245	370,539
• Tax Collection	100,000	100,000
• Legal	65,800	55,800
• Planning	384,531	373,970
• Public Buildings	254,258	251,743

# General Fund Service Level (continued)

	<u>FYE 2013</u>	<u>FYE 2014</u>
• Police Department	5,768,140	5,806,681
• Fire Department	4,336,675	3,438,363
• Fire Inspections	303,359	293,397
• Inspections	410,329	419,679
• Public Works Admin	55,660	59,293
• GIS	149,130	158,292
• Garage	11,000	5,300
• Street	1,068,937	1,225,796

# General Fund Service Level (continued)

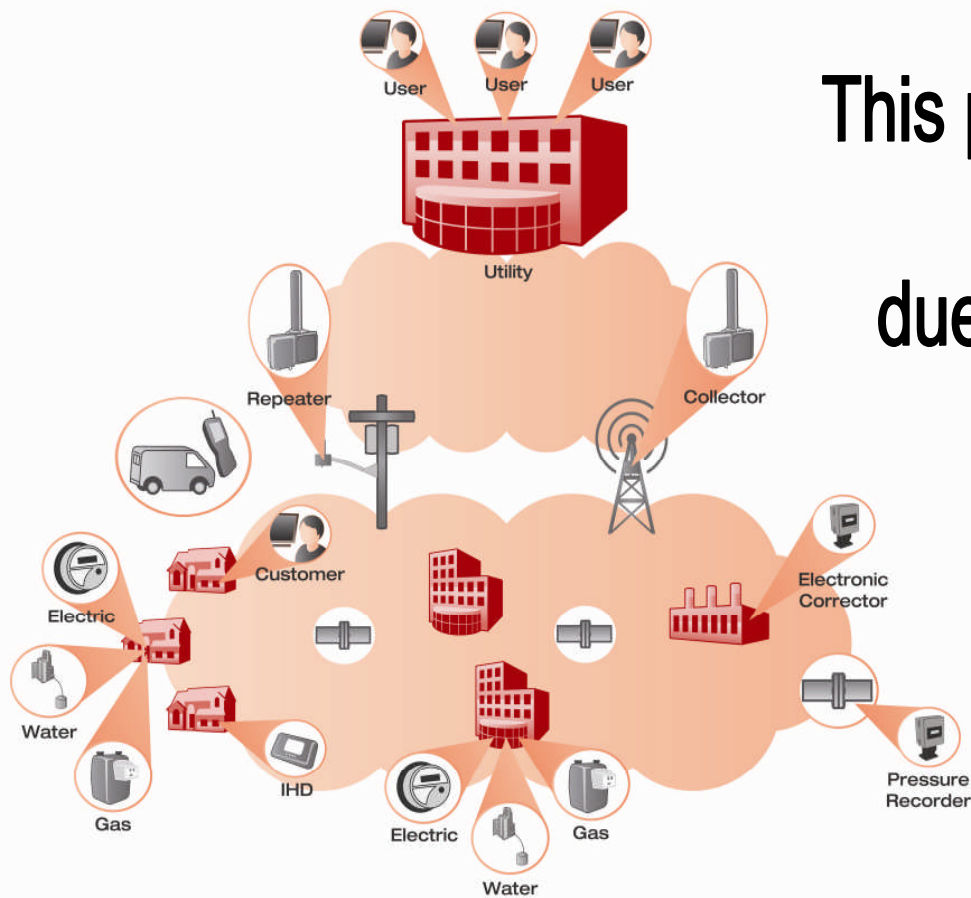
	<u>FYE 2013</u>	<u>FYE 2014</u>
• Powell Bill	987,388	1,935,239
• Sanitation	1,522,726	1,599,980
• Parks & Recreation	2,562,573	2,600,204
• Senior Center	155,175	241,284
• Cemeteries	54,000	54,400
• Non-Departmental	661,038	682,985
• ECDI	52,444	53,963
• Human Resources	232,164	228,313

# ELECTRIC FUND

	<u>FYE 2013</u>	<u>FYE 2014</u>
• IT	388,390	298,976
• Purchasing	194,101	178,089
• Non-Departmental	34,612,888	34,455,886
• Customer Service	509,686	576,771
• Distribution	7,409,873	3,081,548
• Load Management	1,297,928	1,391,625

# Fixed Area Network

This project has been delayed  
in FY 2012-2013  
due to technology reasons.





# WATER/SEWER FUND

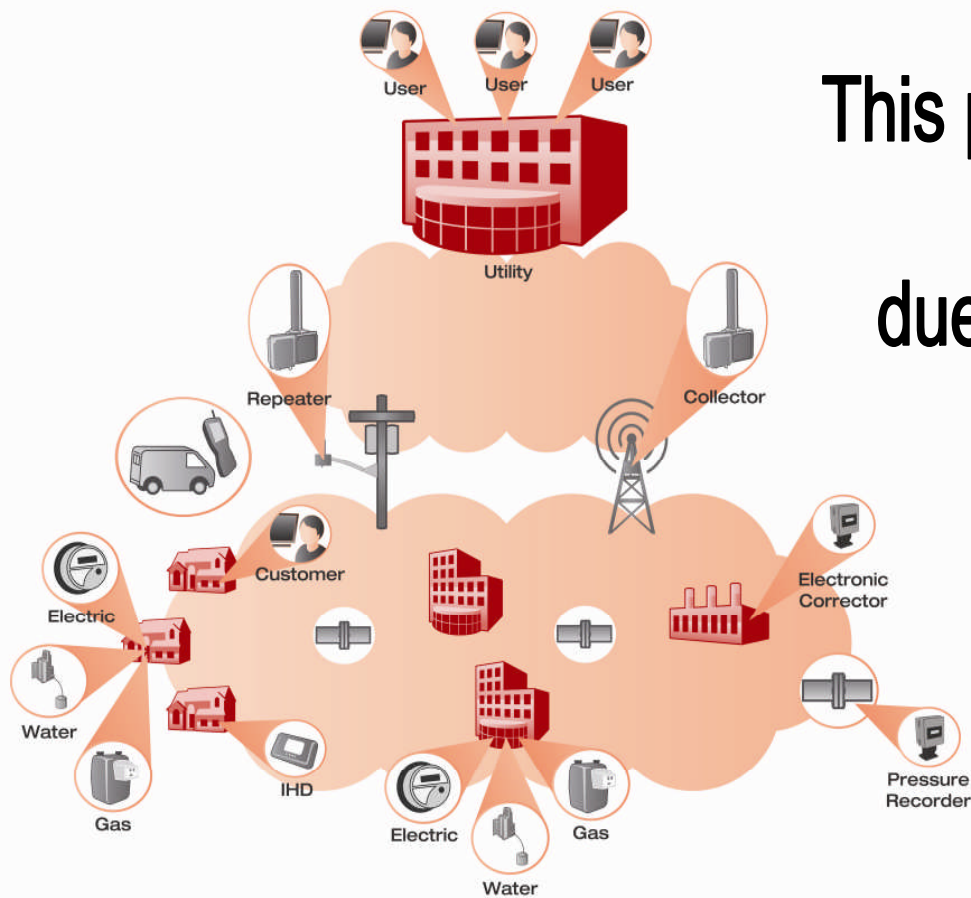
	<u>FYE 2013</u>	<u>FYE 2014</u>
• IT	116,329	123,852
• Non –Departmental	2,023,963	1,982,211
• Customer Service	486,416	502,460
• Water Treatment	1,806,745	2,367,835
• Wastewater Treatment	1,650,688	1,597,043
• Water/Sewer Maint.	3,196,723	2,789,278



# Lime Feed Equipment Improvements

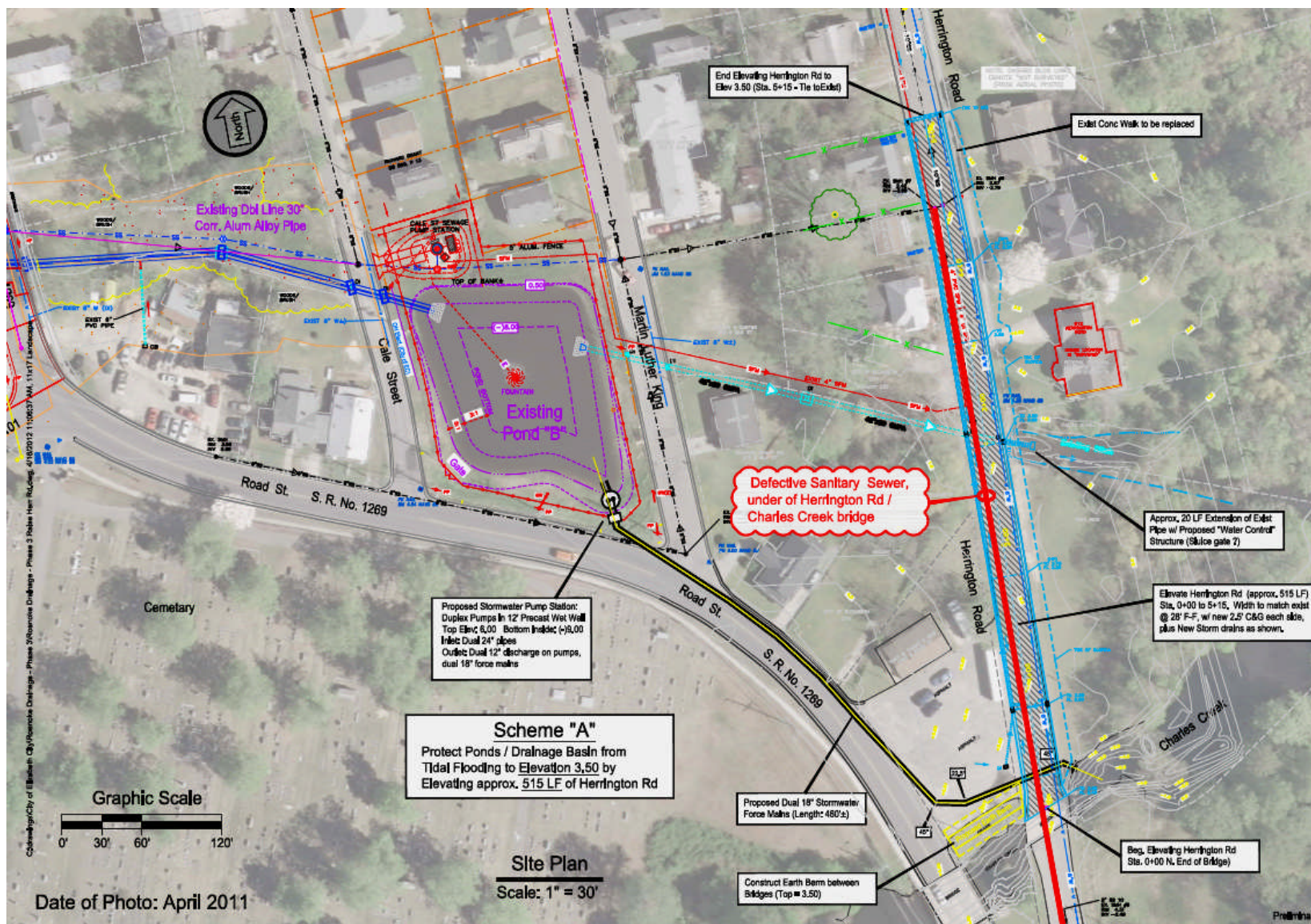
# Fixed Area Network

This project has been delayed  
in FY 2012-2013  
due to technology reasons.



# **Storm Water Fund**

**\$1,421,193**



# Phase III - Roanoke Avenue Drainage Project