



MEMORANDUM

TO: Mayor and City Councilors

FROM: Rich Olson, City Manager
Morgan Jethro, Community Development Manager

DATE: January 22, 2015

REF: Consideration – HOLD a Public Hearing to Closeout CDBG Grant
11-C-2352, S. Road Street Infrastructure

BACKGROUND:

The City of Elizabeth City was awarded an infrastructure improvements grant for S. Road Street in December 2012 in the amount of \$750,000. All work for the project has been completed, and all grant funds have been expended and reimbursed.

ANALYSIS:

It is the policy of the Community Development Block Grant program to require a Public Hearing for grant closeout. To date, no complaints regarding the project have been reported to the Planning & Community Development Department, and all work has been performed satisfactorily. A grant monitoring visit by our grant representative, Vanessa Alexander, will be scheduled for later in the month of January, and the project will be officially closed out.

HEARING ADVERTISEMENT:

This Public Hearing has been duly advertised, as required.

STAFF RECOMMENDATION:

*AT THE CONCLUSION OF THE PUBLIC HEARING AND UPON CONSIDERATION
OF ANY COMMENTS RECEIVED:*

By motion, authorize closeout of CDBG Grant 11-C-2352, S. Road Street
Infrastructure.