



# MEMORANDUM

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**TO:** Mayor and City Councilors

**FROM:** Rich Olson, City Manager  
Larry M. Mackey, Fire Chief

**DATE:** November 7, 2013

**REF:** Consideration – Authorization to Conduct Live Fire Training

***BACKGROUND:***

David Twiford, president of Twiford Land Company, LLC, is requesting the Elizabeth City Fire Department to utilize for Live Fire Training the structure located at 1115 N. Road Street. This structure meets the criteria for the Elizabeth City Fire Department's Live Fire Guidelines.

***ANALYSIS:***

This structure provides the opportunity for live fire training for the department's newer personnel. The live fire evolution will be executed at a time that will minimize traffic concerns as well as accomplish multi-company drills. The projected date for this burn is November 16, 2013, as weather conditions permit. City Ordinance Section 34-29, Criteria for Live Burn Training, will be adhered to.

***STAFF RECOMMENDATION:***

By motion, authorize the Elizabeth City Fire Department to use the structure owned by Twiford Land Company, LLC located at 1115 N. Road Street for live fire training.

RCO/vdw