



MEMORANDUM

To: Mayor and City Councilors

From: Rich Olson, City Manager

Date: April 22, 2013

Re: Joint Meeting Discussion – Jointly Funded Entities

The City and County jointly fund a number of operations. Over the last few years, several of those jointly funded operations have been defined through formal Interlocal Agreements. Recently, Interlocal Agreements have been adopted for Central Communications, Emergency Management and Animal Control. Each of these agreements includes a provision that requires Pasquotank County to provide the City with a draft budget by April 1st of each year. To date, the City has not received any proposed budget numbers for fiscal year 2013-2014.

The City's fiscal year 2013-2014 proposed budget, which was distributed to the City Council on April 10, 2013, reflects only small incremental increases on those items for which the County has failed to provide budget numbers. The City has provided to the County our budget projections for next fiscal year.

Attached, you will find a matrix that outlines the agency/department, body in charge, funding split and anticipated funding amount for fiscal year 2013-2014.

RCO/vdw

Agencies/Departments Jointly Operated by the City of Elizabeth City and Pasquotank County

Agency or Department	Agreement?	Body in Charge	Funding Split	FY 2013-2014 Budgeted Amount	
				City	County
Economic Development Commission	AEDC Bylaws	Board of Directors	City/County Equal	\$100,172	\$100,172
Airport Authority	NCGS	Board of Directors	City/County Equal (Additional agreement for 50% share of ad valorem taxes from County to City)	35,000	35,000
Tourism Board	NCGS	Board of Directors	Occupancy Tax Distribution Equally Split	(50,000)	(50,000)
Parks and Recreation Department	Interlocal Agreement	City of Elizabeth City	Pasquotank County – 55% of net expenditures (minus revenues), City – 45%	1,674,925	925,279
Senior Center	Contract	City of Elizabeth City	Pasquotank County – 50%, City - 50%	90,642	90,642
Emergency Management	Interlocal Agreement	Pasquotank County	Pasquotank County – 48%, City - 32% (Camden - 20%)		
Central Communications	Interlocal Agreement	Pasquotank County	Pasquotank County – 48%, City - 32% (Camden - 20%)		
Animal Control	Interlocal Agreement	Pasquotank County	Pasquotank County – 50%, City - 50%		
Fire (Central Fire District Service)	3-yr. Contract (thru June 2015)	City of Elizabeth City	Direct Payment for services from County to City	N/A	(356,947)
Tax Department	Agreement	Pasquotank County	Payment by City to County for services (1½% of tax, penalties and interest)	100,000	N/A