



# MEMORANDUM

**To:** Members of the Finance Committee

**From:** Rich Olson, City Manager

**Date:** June 2, 2015

**Re:** Consideration – Community Support Grant Applications for Home Team Foundation, Inc. and AAU Basketball Teams

## **BACKGROUND:**

During the City Council meeting of May 26, 2015, the City Council held a lengthy discussion concerning the funding of a Community Support Grant application for Home Team Foundation, Inc. (See attached draft minutes.) This group proposes to operate a football camp during the third week of June at ECSU. During the initial round of Community Support Grant funding, this group's application was not awarded. They have now requested that the City Council reconsider their application and allocate the remaining money in the Community Support Grant line item, which is \$1,850. A copy of the original application submitted by Home Team Foundation is included for reference. As requested by the Council, staff contacted Mr. Alvin Parker to determine the residency breakdown for the youth participating in his program. Since applications have not yet been accepted for 2015, Mr. Parker based participation on the camp held in 2014. He stated that a total of 43 youth participated; and of those 43, 38 were residents of the City of Elizabeth City.

Subsequent to the Council meeting on May 26, 2015, staff also contacted Coach Antonio Moore to request that he submit his application for consideration. Attached you will find an application to fund the North Carolina Blazers AAU 15 and under and 17 and under teams. The total amount requested is \$100 per student athlete and coach, which totals \$2,800.

A recap of both funding requests is as follows:

Organization	Amount Needed
Home Team Foundation	\$2,300
AAU Basketball Team	\$2,800
Total	\$5,100

Both Coach Antonio Moore and Mr. Alvin Parker have been invited to attend the Finance Committee meeting of June 4, 2015 to answer any additional questions the committee members may have.

**ANALYSIS:**

By utilizing the remaining funds in the Community Support Grant line item of \$1,850, there is a shortfall of \$3,250. During the discussion at the Council meeting, it was suggested by at least one member of the City Council that they would be willing to utilize the remaining amount of money in their travel budget to help fully fund these two organizations. As of May 31, the balance in each Councilmember's travel budget is as follows:

COUNCIL TRAVEL FY 14-15	MONTH OF MAY 2015					
	BUDGETED	DESCRIPTION OF PURCHASE	ITEMIZED AMT	EXPENDED THIS MONTH	EXPENDED FISCAL YEAR FY 14-15	BALANCE REMAINING
Joseph W. Peel, Mayor	3,400.00	GREENVILLE, NC-ST OF REGION EVENT RALEIGH-STATE EMERGING ISSUES WILSON, NC-NCEMPA MTG STATE OF REGION REGISTRATION	118.45 200.10 135.70 20.00	474.25	3723.64	(323.64)
Anita Hummer, Mayor Pro-Tem	1,700.00 (446.45)	BUSINESS EXPO	25.00	25.00	165.00	1,088.55
Jean Baker	1,700.00				1181.82	518.18
Michael Brooks	1,700.00					1,700.00
Ray Donnelly	1,700.00					1,700.00
Darius Horton	1,700.00	NC LEAGUE OF MUN-TOWN HALL DAY	60.00	60.00	60.00	1,640.00
Montravias King/Johnnie Walton	1,700.00 446.45				1916.64	229.81
Kem Spence	1,700.00				1163.62	536.38
Tony Stimatz	1,700.00	BUSINESS EXPO STATE OF THE REGION REGISTRATION	25.00 20.00	45.00	1762.76	(62.76)
<b>TOTALS</b>	<b>17,000.00</b>		<b>604.25</b>	<b>604.25</b>	<b>9,973.48</b>	<b>7,026.52</b>

\* TRANSFER OF FUNDS AUTHORIZED BY COUNCIL ON 9-8-2014

Staff contacted members of the City Council to determine the level of support they would commit in funding these applications. The following is the amount offered by each Councilmember:

<b>Amount Needed to Fund Applications</b>	\$	5,100.00
<b>Balance in Community Support Grants</b>	\$	(1,850.00)
<b>Shortage</b>	\$	3,250.00
Baker	\$	(131.78)
Hummer	\$	(500.00)
Brooks	\$	(1,000.00)
Spence	\$	(536.38)
Walton	\$	(229.81)
Horton	\$	(426.02)
Donnelly	\$	(426.01)
<b>Total</b>	\$	(3,250.00)

In a related matter, Councilwoman Baker has agreed to provide \$323.64 to Mayor Peel and \$62.76 to Councilman Stimatz, to cover overages in their travel allocations.

***STAFF RECOMMENDATION:***

By Motion, recommend that the City Council fund a Community Support Grant application for Home Team Foundation, Inc. in the amount of \$2,300; and a Community Support Grant application to the AAU 15 and Under and AAU 17 and Under Basketball Teams totaling \$2,800 utilizing \$1,850 in remaining Community Support Grant funds and \$3,250 in City Council travel monies as described herein (by adoption of the attached budget amendment).

By Motion, recommend that the City Council approve the transfer of travel money from Councilwoman Jean Baker as follows: \$323.64 to Mayor Joe Peel and \$62.76 to Councilman Tony Stimatz.

RCO/vdw

## BUDGET AMENDMENT

BE IT ORDAINED by the City Council of the City of Elizabeth City that the following amendment be made to the annual budget ordinance for fiscal year ending June 30, 2015:

SECTION I. That the Legislative Travel Expense (104100.1400) be decreased by \$3,250, and Community Support Grants (106620.6000) be increased by \$3,250.

That Community Support Grants (106620.6000) be decreased by \$5,100, Home Team Foundation, Inc. (106620.5888) be increased by \$2,300, and AAU Basketball Teams (106620.4595) be increased by \$2,800.

(To record transfer from City Council travel to Community Support Grants and record Home Team Foundation, Inc. and AAU Basketball Team contributions.)

ADOPTED, this 8<sup>th</sup> day of June 2015.

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Joseph W. Peel, Mayor

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Vivian D. White, NCCMC, City Clerk

**Draft Minutes**  
**From**  
**May 26, 2015**

a. Consideration – Community Support Grant Request from Home Team Foundation, Inc.

Mayor Peel recognized City Manager Olson for the background on this request. Mr. Olson stated that the City received a request from Alvin Parker of the Home Team Foundation, Inc. for a Community Support Grant in the amount of \$1,850 for a summer football program. He advised that the proceeds would be used specifically to feed the youth participating in the program. Mr. Olson reported that the Finance Committee had discussed this matter and deferred action to the City Council. He stated that the Finance Committee had requested that staff contact Coach Antonio Moore of the AAU Basketball organization to determine if he would be making his usual request for funding. He reported that staff had been able to determine that Coach Moore would be submitting an application for roughly \$2,800 to fund two AAU teams going to national tournaments in the next couple of weeks.

Councilwoman Baker inquired about the Council action that has been taken in previous years, to which Mr. Olson responded that the Council has historically funded the AAU teams at \$100 per person. He pointed out that normally the AAU allocation is one of the first made in a fiscal year and not at the end of the year. He stated that only \$1,850 remains in the Community Support Grant line item.

Councilman Walton asked if some of Council's travel funding could be used to support the applications. Mr. Olson responded that a budget amendment could be processed to do that. Councilman Walton stated that both groups are basically the same and are both dealing with youth. He said that he did not feel the City has done enough for youth during its budget process. He stated that if there was any way possible, he would like to provide funding to both groups. He said he was personally acquainted with the leaders of both organizations and knew them to be youth supporters.

Councilman Horton asked if any money had been earmarked for the AAU teams when the Council was going through the Community Support Grant process. Mr. Olson responded that the AAU teams had already been funded at that time, and pointed out that their need is normally in the first week of July at the beginning of the fiscal year. Councilman Horton stated that he would like to see the Council provide funding to both programs because he knew both to be great programs.

Councilman Brooks stated that he was thinking along the same lines and pointed out that Councilmembers are allowed to provide funding to other Councilmembers when their travel money is depleted. He stated that he had not traveled in two or three years and offered that one-half of his funding could be used for this purpose. He said that he thought when the Council could support youth with responsible adults in charge, it should be done.

Mayor Peel noted that the Council needed to break from this item and conduct the Public Hearing.

**Motion was made by Councilman Michael Brooks, seconded by Councilman Darius Horton, to table the matter and come back to it. Those voting in favor were: Baker, Donnelly, Hummer, Stimatz, Brooks, Spence, Horton and Walton. Against: None. The motion carried.**

Mayor Peel called the Council's attention back to the discussion of this item at the conclusion of the Public Hearing.

Councilman Horton asked when Home Team Foundation would need the funding it was requesting to which Mr. Olson responded that it was the third week in June. Councilman Horton asked if Mr. Olson thought the Council could table the matter in order to determine how it could work financially. Mr. Olson responded that the Home Team Foundation need would be coming up shortly, but the AAU had not yet submitted its application. Councilman Horton stated that he would like to see if the Council could somehow support both organizations.

Mr. Olson stated that in looking at the Council's travel report, it appeared that adequate funding was available to fund both requests, if the Council wanted to utilize travel money to support the remaining funding in the Community Support Grant line item.

Councilman Donnelly stated that he would like to know how many kids would participate in the Home Team Foundation program from the City of Elizabeth City. He noted that the application indicated the participants would be from all of Pasquotank County. He said he would like to have the same information for the AAU organization. He pointed out that the City often carries the burden and wondered if Home Team Foundation had approached Pasquotank County for funding. He stated that he needed more information before he could make an educated vote.

**Motion was made by Councilman Ray Donnelly, seconded by Councilman Tony Stimatz, to table both items until the next Council meeting in order to gather more information.**

Councilman Spence stated that he would be in favor of using travel money to support the applications.

Councilman Brooks stated that he didn't care where the youth lived, if they were playing AAU basketball in Pasquotank County under Coach Moore, it was "still youth." He said just because other entities do not contribute to youth programs, it did not negate the Council for being responsible for our youth. Councilman Brooks stated that he would like to donate \$1,000 of his travel allocation to support the applications.

Councilman Stimatz declared a point of order and stated that the motion on the floor was a procedural motion to table. Mayor Peel stated that the Council needed to limit its discussion to the motion to table.

Councilman Walton stated that he did not have a problem in tabling the motion, but offered that the motion should be amended to indicate that the funding would be granted if the money is found.

Councilman Stimatz stated that the motion to table, as a procedural motion, was a standalone motion that could not be amended. He called the question.

Mayor Peel advised the Council that the vote was to table or not to table.

**Those voting in favor were: Baker, Donnelly, Hummer, Stimatz, and Horton. Against: Brooks, Spence and Walton. The motion carried.**

*(Clerk notation: To verify the voice vote taken, Mayor Peel also requested a show of hands.)*

Councilman Horton inquired the amount of funding needed in order to fund the applications. Mr. Olson said that the funding needed by Home Team Foundation was \$2,300 and for AAU at \$100 per player, it would total \$2,800 making the total \$5,100. He said there was \$1,850 left in Community Support Grants leaving a shortage of \$3,250.

Councilman Walton requested a roll call vote on the motion taken. City Attorney Bill Morgan advised that there was a show of hands. Mr. Morgan stated that the vote had already been taken and registered; and inquired of the City Clerk if she saw the show of hands. The Clerk responded in the affirmative.

Councilman Horton stated that he was under the assumption that members of Council would be given an opportunity to say how much money they wanted to give in order to make the funding happen.

Mayor Peel responded that the information could be given to the City Manager, so when the matter was presented for consideration during the June 8 meeting, the City Manager will be prepared to show where the money will come from.



# **Home Team Foundation Application**

MAYOR  
JOSEPH W. PEEL  
MAYOR PRO-TEM  
ANITA HUMMER  
CITY MANAGER  
RICHARD C. OLSON  
CITY CLERK  
VIVIAN WHITE, NCCMC



CITY COUNCIL MEMBERS  
JEAN M. BAKER  
MICHAEL E. BROOKS  
RAYMOND T. DONNELLY  
DARIUS J. HORTON  
MONTRAVIAS D. KING  
KEM K. SPENCE  
TONY STIMATZ

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## CITY OF ELIZABETH CITY

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**COPY**

October 8, 2014

Mr. Alvin Parker  
President  
Home Team Foundation, Inc.  
POB 1154  
Elizabeth City, NC 27906-1154

Dear Mr. Parker,

The City of Elizabeth City would like to thank you for submitting a grant request. It is with regret, however, that we respectfully decline this request. We gave each application we received serious consideration, but we were simply not able to fund them all.

Thank you for giving us the opportunity to learn about your organization. We appreciate your interest. This experience has made an impact and increased awareness.

If you have any questions, please contact me at (252) 337-6864 or [rolson@cityofec.com](mailto:rolson@cityofec.com).

Sincerely,

Richard C. Olson  
City Manager

RCO/abc

RECEIVED  
*Call*  
AUG 13 2014

**ELIZABETH CITY  
COMMUNITY SUPPORT GRANT  
APPLICATION FOR 2014**

**Community Support Grant**

*Investing in the enhancement and future of Elizabeth City*

The City of Elizabeth City seeks proposals for projects or services, which benefit the citizens of the city but are beyond the City's ability to fully support. Proposals are sought, which place emphasis on enhancing the health and quality of life of our less fortunate citizens and improving the exposure and access for children to arts and sciences activities and opportunities.

**Ineligible requests**

- Retroactive funding or operating deficits
- Office equipment or furniture ( including computers)
- Purchases that would have been previously supported through government funding

**Please complete the Application Form and submit it along with any supporting documentation to the City Manager's Office, 2<sup>nd</sup> Floor, Municipal Administration Building, 306 E. Colonial Avenue, (P. O. Box 347, Elizabeth City, NC 27907-0347) no later than 5 p.m. on August 15, 2014.**

**ELIZABETH CITY  
COMMUNITY SUPPORT GRANT  
APPLICATION**

**APPLICANT INFORMATION**

Name of Organization: Home Team Foundation Inc.

Mailing Address: P.O. Box 1154

City: Elizabeth City

State: NC

Zip Code: 27906-1154

Contact Person & Title: Alvin Parker, President

Phone Number: 804.647.5400

E-Mail Address: info@foundationhometeam.com

Fax Number: 252.335.3832

Website Address: foundationhometeam.com

Are you tax exempt under IRS  
Tax Code 501(c)(3):

YES

NO

(Please check one)

Not for Profit Organization with Constitution and By-Laws: YES  NO

*If yes, please attach a copy*

How long has your organization been in existence 10 Years

Date of Annual General Meeting: August 07

*Attach minutes*

Please attach your recent financial statements. These must include the Balance Sheet and Statement of Revenues and Expenditures

**PREVIOUS FUNDING INFORMATION**

Has your organization received funding from Elizabeth City?

YES

NO

(Please check one)

If yes to the above question, please indicate amount, date and purpose.

What is the purpose of your organization? Please see Attachment

What service/activities does your organization provide? Please see Attachment

**REQUEST DESCRIPTION INFORMATION**

Type of Request: GRANT

Please provide a narrative on how your organization will use city funds. Include information that the City Council may use to determine if your project has met the goals and objectives of the Community Support Grant.

Amount Requested: \$3,500

Total Amount Required for Purchase of the Asset, if applicable: \$6,300

Will this purchase occur without full funding of the city? YES  NO  (Please check one)

If you answered yes to the above question, please indicate how you will attain additional funding and if additional funding has been secured. **Please see Attachment**

**ELIZABETH CITY  
COMMUNITY SUPPORT GRANT  
APPLICATION**

**SIGNATURES AND CONDITIONS**

We certify that to the best of our knowledge the information provided in this application is accurate and complete and is endorsed by the organization that we represent. If our organization receives funding through the City's Community Support Grants, we agree to the conditions below and to any other conditions approved by City Council.

**SIGNATURE OF TWO AUTHORIZED OFFICERS FROM THE BOARD OF DIRECTORS**

Signature:

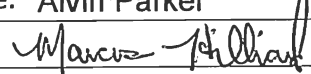


Print Name: Alvin Parker

Title: President

Date: 7/29/2014

Signature:



Print Name: Marcus Hilliard

Title: Treasurer

Date: 7/29/2014

**CONDITIONS**

1. In the event that the funds are not used for the purpose as described in the application, or if there are misrepresentations in the application, all ineligible expenses as deemed by the City shall be repaid to the City of Elizabeth City.
2. If there are any changes in the funding of the request from that described in the application, the funding recipient must provide written notification of these changes to the City Manager for approval.
3. The organization will make or continue to make attempts to secure funding from other sources as indicated in its application.
4. The organization will keep proper books of accounts of all receipts and expenditures relating to the purchase of the request.
5. If the purchase proposed in the organization's application is not started, or not completed, and municipal funds remain on hand, or the purchase is completed without requiring the full amount of municipal funds, or Council directs the funds be returned, these funds will be returned to the City through the City Manager.
6. The City reserves the right to use materials relating to its support of this project in its promotional and advertising campaigns.
7. The organization will hold the City of Elizabeth City harmless from any claim or liability that may arise or result from the operation of any program/project service(s) assisted by the City of Elizabeth City.

**ELIZABETH CITY  
COMMUNITY SUPPORT GRANT  
APPLICATION**

**PROCESS FOR ELIZABETH CITY COMMUNITY SUPPORT GRANT APPLICATION**

1. Only applications that are received on the Elizabeth City Community Support Grant Application Form will be considered for funding.
2. All applications must be completed in full. (Additional information may be attached.)
3. Applicants must make a formal presentation to the City Council for funding.
4. If funding is approved, the applicant will be required to sign an agreement with the City accepting terms and conditions for funding.
5. The City Council reserves the right to use part of or all of the discretionary funds available to them during the budget year. Money not used will be returned to the general fund.

**What is the purpose of your organization?**

Home Team Foundation, INC. is a Non-profit organization with the purpose of providing a unique environment for youth with high access to quality programs through which they experience physical fitness, academic achievement and personal development. Our programs are open to all youth in Pasquotank County. We are very well staffed with highly trained and motivated individuals who help us to meet our mission.

**What service/activities do you organization provide?**

Home Team Foundation, INC. provides an annual youth summer football camp in Elizabeth City. This camp is a 4 day camp held at Elizabeth City State University. The camp runs all day from 9am-3pm and is usually held the last week of June. Home Team provides meals and other amenities to all campers on a much discounted basis. Professional instructors are brought in to help train and prepare the youth for the sport of football.

Home Team Foundation, INC. will provide a spring break Arts & Science Camp during the Pasquotank county school system spring break. The Program provided by Home Team Foundation will encourage a connection with works of art and science. Taught by local teachers and art and museum educators, we will use a wide range curriculum to allow experimentation and foster creativity. The program will last for the entire spring break week and is open to youth age 8-12 years old.

**Please provide a narrative on how your organization will use city funds. Include information that the City Council may use to determine if your project has met the goals and objectives of the Community Support Grant.**

Home Team Foundation will use the Elizabeth City Community Support Grant to continue to have its summer youth football camp and to host a new Spring Break Arts & Science Camp. The price of the Football Camp is \$75 per participant, and the price of the Spring Break camp will be \$75 per participant. With the help of the Elizabeth City Community Support Grant we would look to reduce the price greatly for participant, and also look to award scholarships for camp participants who are less fortunate. We would like the camp to be open to more youth residence in Pasquotank County and double our attendance at the football camp and establish a great presence with our new Spring Break Arts & Science Camp. We are requesting \$3,500 total to aid our programs. \$2,300 will be used to support or football camp. This will pay for approximately 30 youth campers. \$1200 will be used to aid our Spring Break Arts & Science Camp. This will fund approximately 16 youth campers. We thank you greatly for your consideration.



BY LAWS

OF

HOME TEAM FOUNDATION, INC.

A NOT-FOR-PROFIT CORPORATION  
INCORPORATED UNDER THE LAWS OF  
THE STATE OF NORTH CAROLINA

BY - LAWS  
of  
HOME TEAM FOUNDATION, INC.

ARTICLE I - OFFICES

The principal office of the corporation shall be in the City of Elizabeth City, in the State of North Carolina.

The corporation may also have offices at such other places within or without this state as the board may from time to time determine or the business of the corporation may so require.

ARTICLE II - PURPOSES

The purposes for which this corporation has been organized are as stated in the Certificate of Incorporation which may be amended as required.

The Corporation is organized exclusively for charitable, religious, educational and scientific purposes, including for such purposes, the making of distributions to organizations that qualify as an exempt organization under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Home Team Foundation, Inc.'s mission is to provide a unique environment and experience for youth and children with access to high quality sports programs through which they experience physical fitness, academic achievement, and personal development.

No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the corporation shall be carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from Federal Income Tax under section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future tax code, or (b) by an organization, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Upon dissolution of the Corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or state or local government for public purpose. Any such asset not so disposed of shall be disposed of by the Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purpose or to such organization or organizations as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE III - DIRECTORS

1. MANAGEMENT OF THE CORPORATION.

The corporation shall be managed by the board of directors which shall consist of at least three directors. Each director shall be at least eighteen years of age.

2. ELECTION AND TERM OF DIRECTORS.

At each annual meeting of members the membership shall elect directors to hold office until the next annual meeting. Each director shall hold office until the expiration of the term for which he was elected and until his successor has been elected and shall have qualified, or until his prior resignation or removal.

3. INCREASE OR DECREASE IN NUMBER OF DIRECTORS.

The number of directors may be increased or decreased by a vote of a majority of all of the directors. No decrease in number of directors shall shorten the term of any incumbent director.

4. NEWLY CREATED DIRECTORSHIPS AND VACANCIES.

Newly created directorships resulting from an increase in the number of directors and vacancies occurring in the board for any reason except the removal of directors without cause may be filled by a vote of the majority of the directors then in office, although less than a quorum exists, unless otherwise provided in the certificate of incorporation. Vacancies occurring by reason of the removal of directors without cause shall be filled by vote of the other directors. A director elected to fill a vacancy caused by resignation, death or removal shall be elected to hold office for the unexpired term of his predecessor.

5. REMOVAL OF DIRECTORS.

Any or all of the directors may be removed for cause by action of the board. Directors may be removed due to nonfulfillment of duties required by board, misconduct, theft and misrepresentation of our organization all by majority vote of the board members.

6. RESIGNATION.

A director may resign at any time by giving written notice to the board, the president or the secretary of the corporation. Unless otherwise specified in the notice, the resignation shall take effect upon receipt thereof by the board or such officer, and the acceptance of the resignation shall not be necessary to make it effective.

7. QUORUM OF DIRECTORS.

Unless otherwise provided in the certificate of incorporation, a majority of the entire board shall constitute a quorum for the transaction of business or any specified item of business.

8. ACTION OF THE BOARD.

Unless otherwise required by law, the vote of a majority of the directors present at the time of the vote, if a quorum is present at such time, shall be the act of the board. Each director present shall have one vote.

9. PLACE AND TIME OF BOARD MEETINGS.

The board may hold its meetings at the office of the corporation or at such other places, either within or without the state, as it may from time to time determine.

10. REGULAR ANNUAL MEETING.

A regular annual meeting of the board shall be held.

11. NOTICE OF MEETINGS OF THE BOARD, ADJOURNMENT.

Regular meetings of the board may be held without notice at such time and place as it shall from time to time determine. Special meetings of the board shall be held upon notice to the directors and may be called by the president upon three days notice to each director either personally or by mail or by wire; special meetings shall be called by the president or by the secretary in a like manner on written request of two directors. Notice of a meeting need not be given to any director who submits a waiver of notice whether before or after the meeting or who attends the meeting without protesting prior thereto or at its commencement, the lack of notice to him.

A majority of the directors present, whether or not a quorum is present, may adjourn any meeting to another time and place. Notice of the adjournment shall be given to all directors who were absent at the time of the adjournment and, unless such time and place are announced at the meeting, to the other directors.

12. CHAIRMAN.

At all meetings of the board the president, or in his absence, a chairman chosen by the board shall preside.

13. EXECUTIVE AND OTHER COMMITTEES.

The board, by resolution adopted by a majority of the entire board, may designate from among its members an executive committee and other committees, each consisting of three or more directors. Each such committee shall serve at the pleasure of the board.

ARTICLE IV - OFFICERS

1. OFFICES, ELECTION, TERM.

Unless otherwise provided for in the certificate of incorporation, the board may elect or appoint a president, one or more vice-presidents, a secretary and a treasurer, and such other officers as it may determine, who shall have such duties, powers and functions as hereinafter provided. All officers shall be elected or appointed to hold office until the meeting of the board. Each officer shall hold office for the term for which he is elected or appointed and until his successor has been elected or appointed and qualified.

2. REMOVAL OR RESIGNATION.

Any officer elected or appointed by the board may be removed by the board with or without cause. In the event of the death, resignation or removal of an officer, the board in its discretion may elect or appoint a successor to fill the unexpired term. Any two or more offices may be held by the same person, except the offices of president and secretary.

### 3. PRESIDENT.

The president shall be the chief executive officer of the corporation; he shall preside at all meetings of the members and of the board; he shall have the general management of the affairs of the corporation and shall see that all orders and resolutions of the board are carried into effect.

### 4. VICE-PRESIDENTS.

During the absence or disability of the president, the vice-president, or if there are more than one, the executive vice-president, shall have all the powers and functions of the president. Each vice-president shall perform such other duties as the board shall prescribe.

### 5. TREASURER.

The treasurer shall have the care and custody of all the funds and securities of the corporation, and shall deposit said funds in the name of the corporation in such bank or trust company as the directors may elect; he shall, when duly authorized by the board of directors, sign and execute all contracts in the name of the corporation, when countersigned by the president; he shall also sign all checks, drafts, notes, and orders for the payment of money, which shall be duly authorized by the board of directors and shall be countersigned by the president; he shall at all reasonable times exhibit his books and accounts to any director or member of the corporation upon application at the office of the corporation during ordinary business hours. At the end of each corporate year, he shall have an audit of the accounts of the corporation made by a committee appointed by the president, and shall present such audit in writing at the annual meeting of the board, at which time he shall also present an annual report setting forth in full the financial conditions of the corporation.

### 6. SECRETARY.

The secretary shall keep the minutes of the board of directors and also the minutes of the members. He shall have the custody of the seal of the corporation and shall affix and attest the same to documents when duly authorized by the board of directors. He shall attend to the giving and serving of all notices of the corporation, and shall have charge of such books and papers as the board of directors may direct; he shall attend to such correspondence as may be assigned to him, and perform all the duties incidental to his office.

### 7. SURETIES AND BONDS.

In case the board shall so require, any officer or agent of the corporation shall execute to the corporation a bond in such sum and with such surety or sureties as the board may direct, conditioned upon the faithful performance of his duties to the corporation and including responsibility for negligence and for the accounting for all property, funds or securities of the corporation which may come into his hands.

## ARTICLE V - CONSTRUCTION

If there be any conflict between the provisions of the certificate of incorporation and these by-laws, the provisions of the certificate of incorporation shall govern.

## ARTICLE VI - AMENDMENTS

The by-laws may be adopted, amended or repealed by the board at the time they are entitled to vote in the election of directors. By-laws may also be adopted, amended or repealed by the board of directors but any by-law adopted, amended or repealed by the board may be amended by the board members entitled to vote thereon as herein before provided.

If any by-law regulating an impending election of directors is adopted, amended or repealed by the board, there shall be set forth in the notice of the next meeting of all board members for the election of directors the by-law so adopted, amended or repealed, together with a concise statement of the changes made.

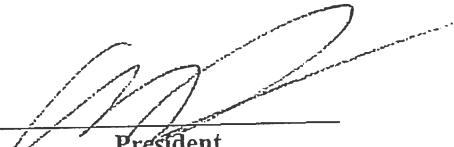
ARTICLE VII - CONDUCT

Because of its strong beliefs in high moral standards based on traditional values, the organization reserves the right to expect from all of its officers and directors to maintain high moral standards and social values that do not conflict with traditional spiritual morals.

The foregoing By-Laws were adopted by the directors of:

Home Team Foundation, Inc.

On the 31 day of JANUARY, 2013

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Treasurer

## MINUTES OF ORGANIZAION MEETING OF THE BOARD OF DIRECTORS

1. Time and Place. The Board of Directors ("Board") of Home Team Foundation, Inc. ("the Corporation") held its organizational meeting on August 7, 2014 at K.E. White Center at 9:00 am Eastern Standard time.
2. Attendance. The following Directors of the Corporation were present: Alvin Parker, Marcus Hilliard and Edward Pointer. The following Directors of the Corporation were absent: None. The following guests were also present by invitation of the Board: Waverly Tillar, Casey Turner, Shawn Thomas and Steve Rankin

Although a meeting notice had been sent to the Directors, it may not have complied with the requirements of the Corporation. Therefore, the chair asked that all the directors waive their requirement of formal notice of the meeting, as the entire Board was present at the meeting. Each Director waived notice of the meeting and agreed to proceed with the meeting as though formal notice had been given to the Directors in accordance with the Corporation's Bylaws.

3. Presiding Officers and Quorum. Alvin Parker called the meeting to order and acted as Chair thereof and Marcus Hilliard acted as the Secretary of the meeting. The Chair announced that a quorum of the directors was present, and that the meeting, having been dully convened was ready to proceed with its business.
4. Article of Incorporation. Articles of Incorporation had been filed in the Secretary of the State Of North Carolina on July 14, 2014. The chair presented to the meeting the original Articles of Incorporation, showing the filing date and the Secretary was directed to insert the articles in the minute book of the Corporation.
5. Adoption of Bylaws. The matter of adoption of Bylaws for the regulation of the Corporation was next considered. The chair presented to the meeting a form of Bylaws prepared by Alvin Parker and recommended that the same be adopted as the Bylaws of the Corporation. On motion duly made and unanimously carried the following resolutions were adopted.

WHEREAS, there has been present to this meeting a form of Bylaws for the regulation of the affairs of the Corporation; and

WHEREAS, it is deemed to be in the best interests of the Corporation and its members that said Bylaws be adopted as the Bylaws of the Corporation;

NOW, THEREFORE, be it

RESOLVED, that the Bylaws presented to this meeting be and the same hereby are adopted as and for the Bylaws of the Corporation.

RESOLVED, that the Secretary of the Corporation is authorized and directed to execute a certificate of the adoption of said Bylaws and to insert the Bylaws as certified in the minute book of the Corporation.

6. Election of Officers. The meeting then proceeded to the election of Officers. Upon motion duly made, seconded and unanimously approved, the following preamble and resolution were adopted:

WHEREAS, the Bylaws of the Corporation call the election of corporate officers by the Board

NOW, THEREFORE, be it

RESOLVED, that the following persons are elected to the office set beside their respective names until successors are duly elected and qualified:

Chair – Alvin Parker

President – Alvin Parker

Secretary – Marcus Hilliard

Treasurer – Edward Pointer

The officers so elected, each being present, accepted his or her (office(s)).

7. \$400.00 Deposit of Funds

To provide for a depository for the funds of the Corporation and to authorize certain Officers to deal the Corporate funds, the following resolutions were adopted upon motion duly made, seconded and carried;

RESOLVED, that all funds of the Corporation be deposited in Wells Fargo, with such commercial bank or depository as the President of the Corporation shall determine, that the President and Treasurer of the Corporation, acting jointly on behalf of the Corporation, are authorized to open such bank or depository accounts as may be necessary or appropriate for the conduct of the business of the Corporation, that all resolutions required by the depository banks with respect to such accounts are hereby adopted, and that the Secretary of the Corporation is authorized to certify to any bank the adoption of the resolution in the form used by that bank.

RESOLVED, that the President, and the Treasurer shall be authorized to endorse checks, drafts, or evidences of indebtedness made payable to the order of the Corporation, but only for the purpose of the deposits; and

RESOLVED, that all checks, drafts, and other instruments obligating the Corporation to pay money shall be signed on behalf of the Corporation by any [one/two] of the following persons: Alvin Parker and Marcus Hilliard

8. Expenses of Incorporation. In order to provide for the payment of the expenses of incorporation and organization of the Corporation, on motion duly made, seconded and unanimously carried, the following resolution was adopted:



RESOLVED, that the President, or the Treasurer of the Corporation be, and they hereby are, authorized and directed to pay the expenses of the incorporation and organization of the Corporation.

9. Ratification of Acts of Incorporator. Upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

RESOLVED, that all purchases, contracts, acts, decisions, proceedings and appointments made by the incorporations prior to the meeting of the Board hereby approved and ratified.

10. Retention of Professional Firms. Upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

RESOLVED, that the law firm/accounting firm of Biz Central be retained as legal/accounting counsel for the Corporation in the completion of this incorporation and for such other matters as may be directed by the Officers of the Corporation or this Board.

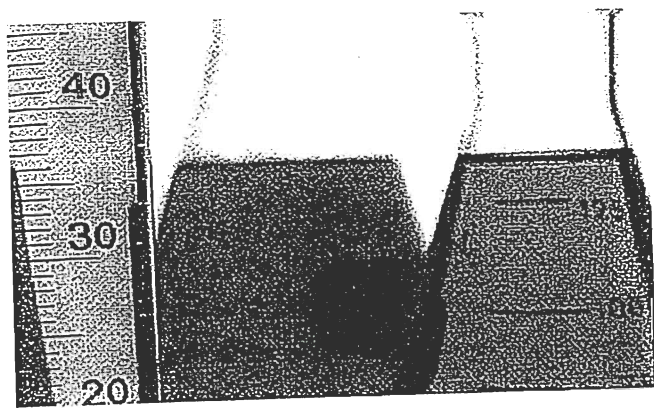
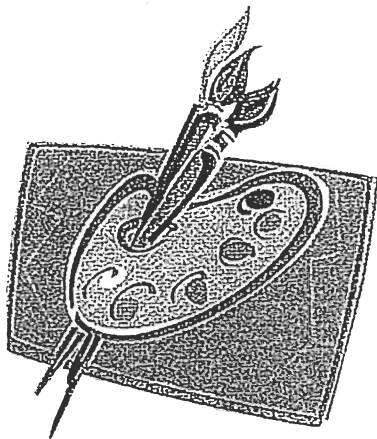
11. Fiscal Year. The first fiscal year of the Corporation shall terminate on December 31st, and thereafter each fiscal year of the Corporation shall commence on January 1st and terminate on December 31st the following year.

12. Adjournment. There being no further business to come before the meeting, upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 3:11p.m. North Carolina time.

Home Team Foundation, Inc.  
Budget Package

Organizational Fees	\$ 1,104	\$ 50	200
Professional Fees	\$ 150	175	200
Insurance	\$ 250	-	350
Facility (football camp)	\$ 100	1	1
Utilities	\$ -	-	-
Bank Fees	\$ -	-	-
Mailing & PO Box	\$ 61	161	211
T-Shirts	\$ -	-	-
Food	600	600	1,200
Equipment	\$ 100	100	300
Supplies & Materials	\$ 75	150	200
Website	\$ 200	200	200
Personnel	\$ 300	600	1,200
Transportation/ Gas	\$ 150	150	300
Camp Licensing/ Fees	\$ -	-	-
Training	\$ -	-	200
Logo	\$ -	150	-
Educational facility rental	\$ -	-	200
Spring break camp staff	\$ -	-	600
Arts & Science camp supplies	\$ -	-	200
food	\$ -	-	750
Home Team Scholarship	\$ -	700	150
<i>Total Receipts</i>	3,090	3,037	6,462
Football Camp	\$ -	-	-
Football Camp	\$ -	800	1,000
Camp T-shirt Donation	\$ -	200	-
Bank of America Grant(pending)	\$ -	-	1,500
Miscellaneous Donations	\$ -	500	-
Scholarships Donations	\$ -	700	-
EC Community Support Grant	\$ -	-	3,500
Total	\$ -	2,200	6,000

# Home Team Foundation, INC. Spring Break Camp Integrating Arts and Sciences



Curriculum Developed by:

For: Home Team Foundation, INC. Spring Break Camp

## **Purpose**

The purpose of the camp is to allow students between the ages of 7-12 the opportunity to use arts and crafts to better understand science. Science topics that will be discussed are the scientific method, weather, insects, and elements. Participants will be provided instruction that is engaging and interactive on the above-mentioned topics. At the conclusion of instruction, participants will produce an arts and craft project to show mastery of the topics discussed.

## **Objectives**

The learner will use scientific skills and process to describe and compare weather elements

The learner will develop, identify, describe, contrast and compare artworks to develop a personal statement.

The learner will analyze and interpret data on the properties of substances before and after the substance interact to determine if a chemical reaction has occurred.

The learner will be able to apply media, techniques, and process to demonstrate understanding of chemical reactions.

## **Daily Activities:**

Each day the instructor will be provided a topic and activities to have students to complete. An art project will be the final daily project to provide learners and opportunity to express what they have learned through visual arts. (Activities may occur on any day during the camp Monday – Thursday). Friday, learners will visit the Museum of the Albemarle Port Discover to have a fun filled day of hands-on scientific fun. Camp hours will be from 9am-2pm daily.

## **Essential Understanding:**

Upon completion of the five day camp the learners will be able to demonstrate an understanding of scientific topics by creating visual arts projects.

## **Location:**

The Home Team Foundation, INC. Spring Break Camp will be held on the campus of Elizabeth City State University at the V.A.C.E. Center.

## Sample Lesson Plan:

### **Pre-assessment:**

All students have had prior experience in Science learning about wind and weather instruments that measure wind. They have completed Science packet worksheets to assess this knowledge.

### **Engagement:**

Students will examine photographs of various types of windmills, wind turbines, and wind farms. The students will answer/chart what they see, wonder, know about the photographs, farms, energy, electricity sources.

### **Activity:**

This is an independent learning center. Students will read the text from an Energy website to learn more about wind farms. The students will follow up the reading with a comprehension worksheet that allows them to express their understanding and make connections between wind farms and their communities, energy use and other wind instruments.

### **Transition:**

Students will read to perform a task and create a pinwheel, using a template for the form, but designing and decorating it themselves.

**Closure:** Students will make connections between their art product (pinwheels) and wind turbines. Students will express the pros and cons of wind farms and state their opinions on the issue.

## **Budget**

### **Transportation**

2 Vans for Friday field trip= \$150.00

### **Supplies**

Construction paper

Glue

Scissors

Ribbons

Soil

Seeds

Paper

Paint

Straws

Pattie paper

Pens/pencils

Markers

Glitter

Confetti

Marbles

Sponges

Rulers

(\$350.00 total)

### **Instructors**

2 instructors @ \$300.00 per week= (\$600.00 total)

### **Food**

Meals in the ECSU Cafeteria

\$4.25 X 25 meals per day= \$106.25 (\$531.25 total)

Snacks= \$120.00

### **Camp T-Shirts**

25 t-shirts X \$5.00=(\$125.00 total)

Total Camp Cost=\$1876.25

# **AAU**

# **Application**

May 29, 2015

Dr. Mrs. White/City Personnel,

My name is Antonio Moore the President of the North Carolina Blazers AAU Basketball Organization. I have spoken to various council members about a donation from the city for our end of the year trip. We have a 15 and 17 under basketball team that are both ranked in the entire state of North Carolina. Our 15 & under team is ranked #1 in North Carolina. Our 17 & under team is ranked #4 in North Carolina. We have been invited to the Peach State Jam Feast and the USBA Nationals in Augusta & Atlanta Georgia. These events will take place on July 7<sup>th</sup> – 11<sup>th</sup> and July 15<sup>th</sup>-19<sup>th</sup>. I have an awesome group of kids that deserves a chance to play in that tournament. Last year we represented well in the National Championships. Five Student athletes off that team did well at their perspective schools. They were honored with All-Conference awards. That wouldn't have been possible if those young men didn't compete in the Nationals. Last year we were given \$100.00 per kid and coach. We have 14 student athletes and 2 coaches. Our team's GPA is a total of 3.2. They excel academically as well as athletically. Thanks in advance for your support. Please make out the check to N C Blazer's/ Antonio Moore.

If you have any questions you can call me at 252-335-2932 at ext. 118.

Sincerely,

Antonio Moore



**ELIZABETH CITY  
COMMUNITY SUPPORT GRANT  
APPLICATION FOR 2014**

**Community Support Grant**

*Investing in the enhancement and future of Elizabeth City*

The City of Elizabeth City seeks proposals for projects or services, which benefit the citizens of the city but are beyond the City's ability to fully support. Proposals are sought, which place emphasis on enhancing the health and quality of life of our less fortunate citizens and improving the exposure and access for children to arts and sciences activities and opportunities.

**Ineligible requests**

- Retroactive funding or operating deficits
- Office equipment or furniture ( including computers)
- Purchases that would have been previously supported through government funding

**ELIZABETH CITY  
COMMUNITY SUPPORT GRANT  
APPLICATION**

**APPLICANT INFORMATION**

Name of Organization: North Carolina Blazers

Mailing Address: 107 Spence Dr.

City: Elizabeth City

State: NC

Zip Code: 27909

Contact Person & Title: Antonio Moore

Phone Number: 252-339-5673

E-Mail Address: amoore@ecpps.k12.nc.us

Fax Number: 252-335-10005

Website Address: NC Blazers.org

Are you tax exempt under IRS  
Tax Code 501(c)(3): N/A

YES

NO

(Please check one)

Not for Profit Organization with Constitution and By-Laws: YES  NO

*If yes, please attach a copy*

How long has your organization been in existence   17   Years

Date of Annual General Meeting: N/A

*Attach minutes*

Please attach your recent financial statements. These must include the Balance Sheet and Statement of Revenues and Expenditures

**PREVIOUS FUNDING INFORMATION**

Has your organization received funding from Elizabeth City?

YES

NO

(Please check one)

If yes to the above question, please indicate amount, date and purpose. \$1400.00 was given to our organization during the 2014-2015 year. It was used for food, lodging and transportation.

What is the purpose of your organization? Help keep student athletes off the streets and into instructional sports activities.

What service/activities does your organization provide? We go to nursing homes and churches to volunteer in anyway or fashion.

**REQUEST DESCRIPTION INFORMATION**

Type of Request:

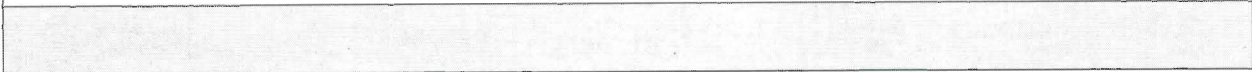
Please provide a narrative on how your organization will use city funds. Include information that the City Council may use to determine if your project has met the goals and objectives of the Community Support Grant.

Amount Requested: \$100.00 per student athlete and coach for our 15 and 17 team. Totals - \$2800.00

Total Amount Required for Purchase of the Asset, if applicable:

Will this purchase occur without full funding of the city? YES  NO  (Please check one)

If you answered yes to the above question, please indicate how you will attain additional funding and if additional funding has been secured.



**ELIZABETH CITY  
COMMUNITY SUPPORT GRANT  
APPLICATION**

**SIGNATURES AND CONDITIONS**

We certify that to the best of our knowledge the information provided in this application is accurate and complete and is endorsed by the organization that we represent. If our organization receives funding through the City's Community Support Grants, we agree to the conditions below and to any other conditions approved by City Council.

**SIGNATURE OF TWO AUTHORIZED OFFICERS FROM THE BOARD OF DIRECTORS**

Signature :Antonio Moore

Print Name: Antonio Moore

Title: President/Head Coach

Date: 6/1/15

Signature: Shawn Tolson

Print Name: Shawn Tolson

Title: Program Director

Date: 6/1/15

**CONDITIONS**

1. In the event that the funds are not used for the purpose as described in the application, or if there are misrepresentations in the application, all ineligible expenses as deemed by the City shall be repaid to the City of Elizabeth City.
2. If there are any changes in the funding of the request from that described in the application, the funding recipient must provide written notification of these changes to the City Manager for approval.
3. The organization will make or continue to make attempts to secure funding from other sources as indicated in its application.
4. The organization will keep proper books of accounts of all receipts and expenditures relating to the purchase of the request.
5. If the purchase proposed in the organization's application is not started, or not completed, and municipal funds remain on hand, or the purchase is completed without requiring the full amount of municipal funds, or Council directs the funds be returned, these funds will be returned to the City through the City Manager.
6. The City reserves the right to use materials relating to its support of this project in its promotional and advertising campaigns.
7. The organization will hold the City of Elizabeth City harmless from any claim or liability that may arise or result from the operation of any program/project service(s) assisted by the City of Elizabeth City.

**ELIZABETH CITY  
COMMUNITY SUPPORT GRANT  
APPLICATION**

**PROCESS FOR ELIZABETH CITY COMMUNITY SUPPORT GRANT APPLICATION**

1. Only applications that are received on the Elizabeth City Community Support Grant Application Form will be considered for funding.
2. All applications must be completed in full. (Additional information may be attached.)
3. Applicants must make a formal presentation to the City Council for funding.
4. If funding is approved, the applicant will be required to sign an agreement with the City accepting terms and conditions for funding.
5. The City Council reserves the right to use part of or all of the discretionary funds available to them during the budget year. Money not used will be returned to the general fund.