



MEMORANDUM

TO: Mayor and City Councilors

FROM: Rich Olson, City Manager
Sarah E. Blanchard, Director of Finance

DATE: October 24, 2013

REF: Consideration – Budget Amendment for new GIS Technician Assistant Position

BACKGROUND:

Approval of Budget Amendment for the following:

- 1) To fund new GIS Technician Assistant position.

ANALYSIS:

The Finance Committee discussed this matter during their meeting of October 24, 2013 and recommends approval.

STAFF RECOMMENDATION:

By motion, adopt the attached Budget Amendment as presented.

RCO/vdw

BUDGET AMENDMENT

BE IT ORDAINED by the City Council of the City of Elizabeth City that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014

SECTION I. That the General Fund Balance Appropriated (103990.0000) be increased by \$12,802, and the GIS Technician Assistant Salaries - Part-time (105500.0300) be increased by \$11,892 and GIS FICA (105500.0500) be increased by \$910.

(To fund new GIS Technician Assistant position.)

Joseph W. Peel, Mayor

Dianne S. Pierce-Tamplen, MMC, City Clerk