



# MEMORANDUM

**TO:** Mayor and City Councilors

**FROM:** Rich Olson, City Manager  
Sarah E. Blanchard, Finance Director

**DATE:** March 21, 2013

**REF:** Consideration – Financing for Brooks Ave. and Crescent Dr. Projects

**BACKGROUND:**

Funds were appropriated in the current budget for the Brooks Avenue and Crescent Drive Sewer Replacement Projects. Financing proposals were requested for installment purchase financing.

**ANALYSIS:**

BB&T was the only bank to submit a proposal for these projects, which are listed below:

	<u>Amount Financed</u>	<u>Fixed Rate</u>	<u>Fees</u>	<u>Total Payments Including Fees</u>
Brooks Ave.	\$280,000	2.14%	\$ 0	\$295,237.77
Crescent Dr.	\$194,000	2.14%	\$ 0	\$204,557.72

The Finance Committee discussed this matter during their meeting held on March 21, 2013 and recommends approval.

**STAFF RECOMMENDATION:**

By motion, adopt the attached resolutions authorizing financing with BB&T for the Brooks Avenue and Crescent Drive projects, as presented.

**Finance Director's Office**  
**City of Elizabeth City, P. O. Box 347, Elizabeth City, NC 27907-0347**  
**Phone: (252) 337-6861 – Fax: (252) 338-8451**

## Resolution Approving Financing Terms

**WHEREAS:** The City of Elizabeth City, North Carolina (the "City") has previously determined to undertake a project for the financing of the Crescent Drive Sewer Replacement Project, (The "Project"), and the Finance Officer has now presented a proposal for the financing of such Project.

**BE IT THEREFORE RESOLVED, as follows:**

1. The City hereby determines to finance the Project through Branch Banking and Trust Company ("BB&T"), in accordance with the proposal dated March 20, 2013. The amount financed shall not exceed \$194,000.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 2.14%, and the financing term shall not exceed 59 months from closing.

2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the City are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution. The Financing Documents shall include a Financing Agreement and Deed of Trust and a Project Fund Agreement as BB&T may request.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by City officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. The City shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The City hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. The City intends that the adoption of this resolution will be a declaration of the City's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the BB&T financing described above. The City intends that funds that have been advanced, or that may be advanced, from the City's general fund, or any other City fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of the City officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this \_\_\_\_ day of \_\_\_\_\_, 2013.

By: \_\_\_\_\_  
Dianne S. Pierce-Tamplen, MMC, City Clerk

By: \_\_\_\_\_  
Joseph W. Peel, Mayor

SEAL

## Resolution Approving Financing Terms

**WHEREAS:** The City of Elizabeth City, North Carolina (the "City") has previously determined to undertake a project for the financing of Brooks Avenue Sewer Pipe Manhole Lining Project, (The "Project"), and the Finance Officer has now presented a proposal for the financing of such Project.

**BE IT THEREFORE RESOLVED, as follows:**

1. The City hereby determines to finance the Project through Branch Banking and Trust Company ("BB&T"), in accordance with the proposal dated March 20, 2013. The amount financed shall not exceed \$280,000.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 2.14%, and the financing term shall not exceed 59 months from closing.

2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the City are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution. The Financing Documents shall include a Financing Agreement and Deed of Trust and a Project Fund Agreement as BB&T may request.

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By: \_\_\_\_\_  
Dianne S. Pierce-Tamplen, MMC, City Clerk

By: \_\_\_\_\_  
Joseph W. Peel, Mayor

SEAL