



MEMORANDUM

To: Members of the Finance Committee

From: Rich Olson, City Manager
Paul Fredette, Public Works Director

Date: May 6, 2015

Re: Consideration – Construction Inspection and Administration
Contract for Halstead Boulevard Greenway/Bikeway Trail

BACKGROUND:

During the City Council meeting on February 23, 2015, the City Council authorized the City Manager to enter into a Construction Contract with Barnhill Contracting Company in the amount of \$552,215.25 for the construction of the Halstead Boulevard Greenway Trail Project, subject to receiving construction authorization from NCDOT. We currently anticipate all of the proper approvals and paperwork will be in place to execute the construction contract within two weeks.

ANALYSIS:

City staff has received a proposal for inspection and construction administration services from Hyman & Robey for the Greenway Trail Project for an estimated cost of \$50,000. We have reviewed the proposal with NCDOT and confirmed that Hyman & Robey is on the NCDOT list of qualified consultants for construction inspection and administrative services.

Hyman & Robey has provided construction inspection and administration services on a number of fairly complicated and high profile projects in the past and has without exception proven the value of their services to Elizabeth City.

STAFF RECOMMENDATION:

By motion, recommend that the City Council authorize the City Manager to enter into a Construction Inspection and Administration Services contract with Hyman & Robey for \$50,000 for the Greenway Trail Project.

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