



MEMORANDUM

To: Mayor and City Councilors
From: Rich Olson, City Manager
Date: August 8, 2013
Re: Consideration – FY 2013-2014 Community Support Grants

BACKGROUND:

Included in the fiscal year 2013-2014 budget is \$50,000 for Community Support Grants. The City Council has already authorized funding two community organizations this fiscal year. The AAU Basketball 17 & Under team received \$1,300, while the AAU Basketball 15 & Under team received \$1,200. There is \$47,500 still available to be allocated out of the Community Support Grant category.

The City Council did authorize an application to the Tourism Development Authority (TDA) for Arts of the Albemarle to receive \$15,000 from our Occupancy Tax allocation. This application was approved by the TDA and has been disbursed. This TDA allocation does not count against the Community Support Grants line item in the City's budget.

City staff placed a "request for proposals" advertisement in *The Daily Advance* on July 14, 2013 and also included information on Channel 11 that funding was available and applications were being accepted. In addition, a link was placed on the City's website. To date, the City has had 164 hits on that link. The application deadline is August 16, 2013 at 5 p.m.

Applications have been provided by staff to nine groups to date. Staff will be using the same application form, which was approved last year. After the proposal deadline has passed, staff will prepare a spreadsheet for the City Council that will reflect the information listed on each grant application.

ANALYSIS:

City staff would like direction from the City Council on whether presentations should be made by each applicant before the Finance Committee or before the City Council during a Special City Council Meeting.

The Finance Committee discussed this matter during their meeting held on August 8, 2013 and recommends that the presentations be held before the Finance Committee during a 5:30 p.m. meeting to allow all City Councilors to attend. After these presentations, the Finance Committee would formulate a recommendation for the City Council's consideration.

STAFF RECOMMENDATION:

For the City Council to delegate to the Finance Committee the task of hearing presentations by the various groups interested in receiving Community Support Grants and then formulate a recommendation for funding to the City Council.

RCO/vdw