



# MEMORANDUM

---

**To:** Mayor and City Councilors  
**From:** Rich Olson, City Manager  
**Date:** May 8, 2015  
**Re:** Consideration – Cancellation of Two Budget Work Sessions

---

***BACKGROUND:***

During the February 23, 2015 City Council meeting, the Council adopted a calendar of budget work sessions for the FY 2015-2016 budget (attached). This calendar has been amended twice - once to cancel the April 13, 2015 session and replace it with the April 20, 2015 session; and secondly, to cancel the April 22, 2015 session.

***ANALYSIS:***

During last night's budget work session before the Finance Committee, staff completed its review of the recommended budget by covering all enterprise funds. The adopted budget calendar calls for an additional budget work session scheduled for May 18, 2015 before the full Council as well as a Finance Committee/Full Council session scheduled for May 21.

To date, there have been few changes to the Manager's Recommended Budget; however, we are still awaiting action by the Legislature on a number of bills that may have budgetary impact. Therefore, a motion was made during last night's Finance Committee meeting to recommend cancellation of both the May 18 and May 21 budget work sessions to allow additional time for the Legislature to work. The motion also included that staff is to provide all recommended budget changes to the Council for consideration during the regularly scheduled work session on May 26, 2015.

***STAFF RECOMMENDATION:***

By motion, cancel the budget work sessions scheduled for Monday, May 18, 2015 and Thursday, May 21, 2015 at 5:30 p.m. and direct the City Clerk to advertise same on the City's website, bulletin board and by notice to the Sunshine List.  
RCO/vdw

## BUDGET CALENDAR FOR FY 2015-2016

DATE	TIME	PURPOSE
April 13, 2015 Monday	5:30 p.m.	Full Council Budget Presentation
April 20, 2015 Monday	5:30 p.m.	Full Council Budget Presentation
April 22, 2015 Wednesday	5:30 p.m.	Finance Committee Budget Meeting
April 24, 2015 Friday	9 a.m.	Finance Committee Budget Meeting
May 7, 2015 Thursday	5:30 p.m.	Finance Committee Budget Meeting
May 18, 2015 Monday	5:30 p.m.	Full Council Budget Work Session
May 21, 2015 Thursday	5:30 p.m.	Finance Committee (or Full Council) Budget Meeting (TBD)
May 26, 2015 Tuesday	7:00 p.m.	Call for Public Hearing on Budget during Regular City Council Meeting
June 8, 2015 Monday	7:00 p.m.	Hold Public Hearing on Budget (Possible Adoption of Budget)
June 22, 2015 Monday	7:00 p.m.	Adoption of Budget during Regular Meeting