



# MEMORANDUM

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**TO:** Richard Olson, City Manager  
**FROM:** Sarah E. Blanchard, Director of Finance  
**DATE:** June 18, 2013  
**REF:** Agenda Request – Budget Amendments

**Background:**

Approval of Budget Amendments for the following:

- 1) To record overages in Police Department.
- 2) To record insurance proceeds for damage to ladder truck.
- 3) To record housing demolition costs. The costs will be billed to the property owners.

**Recommendation:**

By motion, recommend to City Council to approve the following budget amendments as presented.

**Finance Director's Office**  
**City of Elizabeth City, P. O. Box 347, Elizabeth City, NC 27907-0347**  
**Phone: (252) 337-6861 – Fax: (252) 338-8451**

**BUDGET AMENDMENT**

**BE IT ORDAINED** by the City Council of the City of Elizabeth City that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2013:

**SECTION I.** That the General Fund Balance Appropriated (103990.0000) be increased by \$88,100; that the Police Salaries & Wages P/T and Temporary (105100.0300) be increased by \$46,500; that the Auto Supplies (105100.3100) be increased by \$35,000; and that the Construction of Firing Range (105100.7300) be increased by \$6,600.

(To record overages in Police Department.)

**SECTION II.** That the General Fund Miscellaneous Revenue (103350.0000) and Fire Department Maintenance to Vehicles (105300.1700) be increased by \$49,311.

(To record insurance proceeds for damage to ladder truck.)

**SECTION III.** That the General Fund Balance Appropriated (103990.0000) and Housing Demolitions (105400.4600) be increased by \$45,000.

(To record housing demolition costs. The costs will be billed to the property owners.)

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Joseph W. Peel, Mayor

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Dianne S. Pierce-Tamplen, MMC, City Clerk

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