



MEMORANDUM

To: Mayor and City Councilors

From: Rich Olson, City Manager

Date: August 22, 2013

Re: Consideration – Extension of Subrecipient Agreement with Boys and Girls Club

BACKGROUND:

The City entered into a Subrecipient Agreement with the Boys and Girls Club on September 1, 2009. That agreement was renewed for an additional year in August 2011. The Boys and Girls Club requested a six-month extension, which was granted; however, that extension expired on December 31, 2012 and the City Council granted an additional extension until July 1, 2013. Attached you will find a letter from Phillip Hornthal requesting an extension until July 1, 2014. The City and County applied for and received a NC Catalyst grant to rehab the first floor of the former middle school building. Due to cost-related concerns, the City will be rebidding the project. It now appears that the project will not be completed until May 2014.

ANALYSIS:

The Statement of Work, Limitations in Programs/Services and all other provisions incorporated in the original agreement will remain in effect. After consulting with the City Attorney, a simple addendum to the existing Subrecipient Agreement would be the appropriate way to accomplish the service schedule extension. The attached addendum keeps all existing terms and conditions in place, but changes the service schedule from July 1, 2013 to June 30, 2014.

The Finance Committee discussed this matter during their meeting held on August 22, 2013 and recommends approval.

STAFF RECOMMENDATION:

By motion, approve the attached addendum for the Boys and Girls Club Subrecipient Agreement.

RCO/vdw

THIS SECOND ADDENDUM TO SUB-RECIPIENT AGREEMENT, made and entered into this the _____ day of _____, 2013, by and between THE CITY OF ELIZABETH CITY, a municipal Corporation organized and existing under the laws of the State of North Carolina (hereinafter called "City"), and the BOYS AND GIRLS CLUB OF ELIZABETH CITY, INC., a non-profit Corporation (hereinafter called "Club");

WITNESSETH:

THAT WHEREAS, the parties entered into a Sub-Recipient Agreement regarding the use and occupancy of the Hugh Cale Resource Center at 524 South Road Street, Elizabeth City, NC, owed by City, which agreement is scheduled to expire on August 31, 2012;

AND WHEREAS, the parties extended the term of said Agreement through and including June 30, 2013 by ADDENDUM dated October 8, 2012;

AND WHEREAS, by authority duly given, the parties desire to extend the term of the Agreement further, so that the same will remain in full force and effect through and including the 30th day of June, 2014;

NOW, THEREFORE, the parties agree that the term of the sub-recipient Agreement executed by the parties on August 12, 2011, as well as the Addendum executed by the parties on October 8, 2012, shall be extended so that the same shall now expire on June 30, 2014. All terms and conditions of the current Agreement, and the First Addendum thereto, and all rights and responsibilities imposed upon the parties thereunder, shall remain in full force and effect through and including June 30, 2014.

IN WITNESS WHEREOF, the parties have caused this Addendum to be executed by their duly qualified officers, all by authority duly given, this the _____ day of _____, 2013.

THE CITY OF ELIZABETH CITY

BY: _____
JOSEPH W. PEEL, Mayor

ATTEST:

DIANNE S. PIERCE-TAMPLEN, MMC,
City Clerk

THE BOYS AND GIRLS CLUB OF ELIZABETH CITY, INC.

BY: _____
President

ATTEST:

Secretary/Assistant Secretary

HORNTHAL, RILEY, ELLIS & MALAND, L.L.P.

ATTORNEYS AT LAW

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OTHER OFFICES
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VIA FIRST CLASS MAIL AND EMAIL TO:

Rich Olson
City Manager
City of Elizabeth City
P.O. Box 347
Elizabeth City, NC 27907-037

Re: Elizabeth City Boy's and Girl's Club
Utilization of the Hugh Cale Resource Center After September 2, 2011

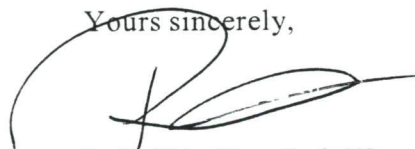
Dear Rich:

On behalf of the Elizabeth City Boy's and Girl's Club ("the Club"), and pursuant to Section III of the Subrecipient Agreement Between the City of Elizabeth City and the Club ("Agreement"), please accept this letter as the Club's notice requesting use of the Hugh Cale Resource Center ("Center") through and including July 1, 2014.

We hope this allows the City and County time to complete renovations to the Middle School building, and we remain excited about moving into that larger space. We believe the partnership between the City and the Club has reaped positive and fruitful benefits for our youth and the community, and we look forward to continuing this partnership in the Center as indicated herein. On behalf of the Club, please extend our sincere thanks and appreciation to City Council.

With kindest regard, I remain

Yours sincerely,



L. Phillip Hornthal, III
Board Member
Elizabeth City Boy's and Girl's Club

cc: Jeff Dixon
President, Elizabeth City Boy's and Girl's Club