



# MEMORANDUM

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**To:** Mayor and City Councilors

**From:** Rich Olson, City Manager  
Bobbi White, Parks and Recreation Director

**Date:** January 22, 2015

**Re:** Consideration – Award of Bid to Demolish Dilapidated Buildings, Boat Docks, Piers and Pilings at the Riverside Boatworks Property

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***BACKGROUND:***

The City Council authorized staff to apply for a “CAMA Public Beach and Coastal Waterfront Access Grant” in May 2014. The City intended to use the funds from this grant to demolish the buildings over the public trust waters of the Charles Creek and Pasquotank River and remove their pilings along with several boat docks and piers, as well as the removal of the additional pilings along the shoreline. In December 2014, the City was notified that the grant had been awarded to the City in the amount of \$67,750. The City is required to match the grant in the amount of \$7,500 with \$3,750 being in cash and \$3,750 being in-kind services. Staff received the actual grant contract from NCDENR on January 9, 2015.

***ANALYSIS:***

In January 2015, City staff requested bids from Sunshine of Elizabeth City, Stevenson Sand and Earth Shakers Marine to demolish the three buildings over the Pasquotank River and the Charles Creek, remove their pilings, remove the boat docks and piers, and remove the additional pilings along the shoreline. Bids were received and are as follows:

Sunshine of Elizabeth City	\$37,500
Stevenson Sand	\$92,500
Earth Shakers Marine	\$65,250

Staff does have some concerns due to the wide margin between the bid quotes. However, Sunshine of Elizabeth City has contracted with the City on several projects and we have not had any issues with the quality of their workmanship.

***FINANCIAL:***

The Finance Committee discussed this matter during their meeting of January 21, 2015. Upon motion by Mayor Peel, seconded by Councilman Horton, the committee unanimously recommended approval by the City Council.

***STAFF RECOMMENDATION:***

By motion, award the bid from Sunshine of Elizabeth City in the amount of \$37,500 to demolish the three dilapidated buildings over the Pasquotank River and the Charles Creek, remove their pilings, remove the boat docks and piers, and remove the additional pilings along the shoreline of the Riverside properties once authorization is received from CAMA to expend funds;

And further, authorize City Manager Rich Olson to enter into required contract documents for the project.

BW/vdw