



# MEMORANDUM

**TO:** Finance Committee

**FROM:** Rich Olson, City Manager  
Sarah E. Blanchard, Director of Finance

**DATE:** January 31, 2013

**REF:** Consideration - Award of Audit Contract

**BACKGROUND:**

The City requested proposals for audit services. Proposals were mailed to 41 firms, including all local firms. Four proposals were received as follows:

FIRMS	2013	2014	2015	2016	Total
Andrew Harris, CPA	\$24,975	\$24,975	\$24,975	\$24,975	\$ 99,900
Douglas A. Hollowell, P.C.	28,000	28,500	29,000	29,500	115,000
Petway, Mills & Pearson, PA	23,660	23,900	24,200	25,000	96,760
Pittard, Perry & Crone, Inc.	24,000	24,000	24,000	24,000	96,000

Pittard, Perry & Crone, Inc. offered the most competitive proposal. They have significant governmental audit experience. Headquartered in Goldsboro and having several offices in North Carolina, the Belhaven office would provide the City's audit.

**STAFF RECOMMENDATION:**

By motion, recommend that the City Council award the City's audit contract to Pittard, Perry & Crone, Inc.

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