



MEMORANDUM

TO: Members of the Finance Committee

FROM: Rich Olson, City Manager
Eddie M. Buffaloe, Jr. Chief of Police

RE: Consideration - Authorization to Accept Donation of Dell Computers

DATE: January 20, 2015

BACKGROUND/ANALYSIS:

The Elizabeth City Police Department continues to seek resources through grant funding, federal surplus, and/or private donations that could be of benefit to the department and citizens of Elizabeth City. Local business, Performance Chevrolet, has graciously offered to donate three (3) new Dell desk top computers to the department, at no cost to the City. The Elizabeth City Police Department recently received grant funding to hire an additional police officer through the COPS Program (US Department of Justice). In keeping with the mission of COPS' priorities and meet the needs of the public, the department has incorporated a "*Gang and Violence Reduction Unit*", which will be composed of three officers, having funded one of the positions with the COPS grant. The department plans to utilize the donated computers in the newly formed "*Gang and Violence Reduction Unit*" and feels this will be cost effective way in helping to set up the unit's operations.

STAFF RECOMMENDATION:

By motion, recommend that the City Council accept the donation of three (3) new Dell computers from local business, Performance Chevrolet, and add the computers to the department's fixed asset/equipment inventory to be utilized by the newly created "*Gang and Violence Reduction Unit*."